

**South Carolina Education Oversight Committee (EOC)
Annual Standards Assurance Form**

H.4077 (R.247) as Signed by the Governor on May 18, 2018

2018-19

Document A – Application for Continued Participation in ECENC Program

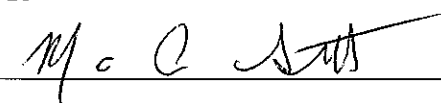
Please complete the information requested below concerning your independent school. This information will be listed on the South Carolina Education Oversight Committee's website, www.eoc.sc.gov.

Independent School Name:	Christ Church Episcopal School
Independent School Contact Person:	Mary Ann Scott (through 6-30-18), Kate Fagan (beginning 7-1-18)
Independent School Address:	245 Cavalier Drive
City, State, Zip Code:	Greenville, South Carolina
Independent School Telephone Number:	(864) - 299-1522
Independent School Fax Number:	(864) - 299-8861
Independent School E-mail Address:	scottm@cces.org (through 6-30-18), fagank@cces.org (beginning 7-1-18)
Independent School Website Address:	cces.org

Please review the standards below based on H.4077 (R.247) as signed by the Governor on May 18, 2018. An "eligible school" is defined as "an independent school including those religious in nature, other than a public school, at which the compulsory attendance requirements of Section 59-65-10 may be met," and does not discriminate based on the grounds of race, color, or national origin. Please indicate whether your school has met each standard to ensure the following academic requirements are being met. The S.C. Education Oversight Committee reserves the right to **request additional documentation** to show the school is in compliance with state law.

STANDARDS	YES	NO
1. Offers a general education to primary or secondary school students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Does not discriminate on the basis of race, color, or national origin.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Is located in this state.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Has an educational curriculum that includes courses set forth in the state's diploma requirements, graduation certificate requirements (for special needs children), and where the students attending are administered national achievement or state standardized tests, or both, at progressive grade levels to determine student progress. Please	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Has school facilities that are subject to applicable federal, state, and local laws.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is a member in good standing of the Southern Association of Colleges and Schools, the South Carolina Association of Christian Schools, the South Carolina Independent Schools Association, or the Palmetto Association of Independent Schools.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Provides a specially designed program or learning resource center to provide needed accommodations based on the needs of exceptional needs students or provides onsite educational services or supports to meet the needs of exceptional needs students, or is a school specifically existing to meet the needs of only exceptional needs students with documented disabilities. Please provide a summary of the services provided based on exceptional needs of students served. <i>Attended</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Did this school receive any grants last fiscal year (July 1, 2017 until June 30, 2018) from Exceptional SC from the Educational Credit for Exceptional Needs Children Fund? Please complete Document B.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. By December 31, 2018, will your school submit school-level test score results from the prior school year on national achievement tests and individual student test scores for students who received a grant from Exceptional SC in the prior school year? Please complete Document C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. By December 31, 2018, will your school provide a "compilation, review, or compliance audit of the organization's financial statements as relating to the grants received, conducted by a certified public accounting firm"? Please complete Document D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

I assure that all documents submitted to the SC Education Oversight Committee for the purpose of applying as an eligible school, as defined by state law, is true, accurate, and complete under penalty of perjury in accordance with Section 16-9-10 of the South Carolina Code of Laws.

Signature: 

Date: 5/23/2018

Print Name of Signature Above: Mary Ann Scott, PhD

Title: Achievement Center Director

Email: scottm@cces.org

Return this form to Melanie Barton

- Phone: 803.734.6148
- E-mail: mbarton@eoc.sc.gov
- Mail: P.O. Box 11867
Columbia, S.C. 29211
- Fax: 803.734.6167
- Physical Location:
1205 Pendleton Street
Room 502 Brown Building
Columbia, SC 29201

CCES

CHRIST CHURCH EPISCOPAL SCHOOL

Christ Church Episcopal School – Statement of Services

Achievement Center (AC) services at Christ Church Episcopal School (CCES) reflect CCES's commitment to supporting and challenging all students. The AC offers a wide array of services designed to meet the myriad needs of our students, families and faculty. The Achievement Center Director and Learning Specialists collaborate closely with the Directors of the Lower School, Middle School and Upper School divisions to coordinate and deliver student support services.

AC Learning Specialists at Each Division

Divisional Learning Specialists provide direct services in each of their divisions through the provision of small-group intervention programming. They also write Student Learning Plans (SLPs) for those students with documented learning differences. The SLPs, based on data obtained from an up-to-date psychoeducational evaluation, are shared with teachers to enhance understanding of a student's learning profile and create recommendations for classroom differentiation. Achievement Center professionals also work with students to develop the independence and self-advocacy skills needed to be successful at Christ Church Episcopal School and beyond. Additionally, Learning Specialists provide consultation services to families and teachers around prevention, intervention and differentiation strategies.

AC Classes

While some students require minimal support and/or accommodations, others may require more substantial services. Using multisensory techniques, Achievement Center instruction focuses on bolstering a student's strengths and remediating or accommodating for a student's particular area of weakness. Small class instruction, available for 5th through 8th grade, includes sequential, multisensory, intensive instruction in Reading, English/Written Expression and/or Mathematics. This type of instruction is intended to narrow or close the achievement gap between a student's academic performance and ability.

Directed Studies classes are available for qualifying students in grades 5-12. Directed Studies provides a curriculum to assist in the development of Executive Functioning Skills. Directed Studies teachers serve as Academic Coaches for our students providing general support for students in managing their other classes. Directed Studies classes are taught by AC Learning Specialists.

The Achievement Center Executive Skills program (ACES & ACES Jr.) provides small group, afterschool executive skills coaching and homework support to students in 3rd-8th grades.

Through the Achievement Center, the Upper School offers a hybrid Spanish program that allows students who, because of a diagnosed language-based learning disorder, may complete a two-year Spanish course in three years. This language program meets all requirements for graduation at CCES.

Testing Accommodations

Classroom and testing accommodations, which do not fundamentally alter the school's mission, are also available for students with identified learning differences.

Individual Tutoring & Therapies

Individualized tutoring, including Orton-Gillingham and content area tutoring, is also available at CCES's Achievement Center. One-to-one and small group academic coaching are offered to assist students who

CCES

CHRIST CHURCH EPISCOPAL SCHOOL

struggle with organization, study skills and/or time management. Coaches and Learning Specialists guide students through the processes of homework, projects, organization of materials, and time management.

Enrichment Services

Students identified as highly capable may participate in Achievement Center enrichment programs. Enrichment opportunities include our ASCEND classes for academically advanced to highly gifted students. The Achievement Center Director and Learning Specialists also provide teacher consultation on classroom differentiation for all students, including those in need of enrichment.

Psycho-educational Assessment Services

The Achievement Center provides a comprehensive psycho-educational assessment service. Parents are notified that they may request a free evaluation through Greenville County School's child find service, or they may elect to have an assessment through Achievement Center Assessment, or another private practice assessment service. Psycho-educational Assessments are used to provide more information about a student's learning profile, to determine if learning difference is present, to help determine giftedness, and to assist Learning Specialists and the AC Director in providing classroom recommendations for intervention and additional support services.

English to Students of Other Languages (ESOL)

ESOL support is provided to students in grades Primer-4th through the Lower School. The Achievement Center provides ESOL support to students in grades 5 through 12. The primary aim of the secondary ESOL program is to support English language learners in the areas of speaking, listening, reading, and writing, providing every student with the necessary skill set to be successful in an English-speaking environment. Depending on students' individual levels of English proficiency they may receive a continuum of services from the ESOL teacher from ESOL English classes, to support for other classes, to no need for support.

Additional Support for Students

Our CCES community is committed to helping each student reach his or her potential. Our faculty members are quick to help students problem-solve and are engaged with them in and out of the classroom. If you are interested in exploring opportunities available at CCES, please contact the Admission Office at 864.331.4223. A visit to our campus will highlight the many ways in which the Achievement Center benefits the Cavalier community.

**Document B
Grants Received**

**Application for Continued Participation
Educational Credit for Exceptional Needs Children (ECENC) Program
2018-2019**

Independent School Name: Christ Church Episcopal School

An independent school continuing to participate in the Educational Credit for Exceptional Needs Children for Fiscal Year 2018-19 is required to submit the following information:

Total number of grants and total amount of grants received in the preceding fiscal year, from July 1, 2017 through June 30, 2018.

Please complete the following chart. If no grants for any qualifying student were received from Exceptional SC in Fiscal Year 2017-18, please indicate with "0" grants received and "\$0" in total amount of grants received.

Total Number of Grants Received	Total Amount of Grants Received
99 students	\$436,385.72

Total number of grants is the number of individual children/students who received a grant even if the school received more than one grant for a specific child/student. The total amount of grants per child/student should not have exceeded \$11,000.

Document C
Student Assessment Data

Application for Continued Participation
Educational Credit for Exceptional Needs Children (ECENC) Program
2018-2019

Independent School Name: Christ Church Episcopal School

An independent school applying for continued participation in the Educational Credit for Exceptional Needs Children Program for Fiscal Year 2018-19 is required to submit the following information **by December 31, 2018**:

Student test scores, by category, on national achievement or state standardized tests, or both, for all grades tested and administered by the school receiving or entitled to receive scholarship grants pursuant to this section in the previous school year. The school shall also provide individual student test scores on national achievement or state standardized tests, or both, for any student in grades one through twelve who received a grant from the program during the prior school year. The information must be used to provide program level reports to determine whether students participating in the program have experienced measurable improvement. Students with disabilities for whom standardized testing is not appropriate are exempt from this requirement.

Section 12-6-3790(E)(1)(b)

The information will be used to issue an annual report.

Annually, the Education Oversight Committee shall issue a report to the General Assembly documenting the impact of the Educational Credit for Exceptional Needs Children Program on student achievement. In addition, the report must include information on individual schools if at least fifty-one percent of the total enrolled students in the private school participated in the Educational Credit for Exceptional Needs Children Program in the prior school year. The report must be according to each participating private school, and for participating students, in which there are at least thirty participating students who have scores for tests administered. If the Education Oversight Committee determines that the thirty participating-student cell size may be reduced without disclosing personally identifiable information of a participating student, the Education Oversight Committee may reduce the participating-student cell size, but the cell size may not be reduced to less than ten participating students.

Section 12-6-3790(E)(6)

Schools applying for continued participation in the ECENC Program must provide the following:

- 1. School-level assessment results** for school year 2017-18 on national achievement tests for all grades tested in the school and for each grade with at least 10 students tested. Information should be provided for English language arts (reading) and mathematics achievement of students in the grade. Examples include: *TerraNova*, *Stanford 10*, *Iowa Test of Basic Skills*, etc. For grades 9-12, the school may provide average PSAT, SAT, ACT, or other scores as appropriate.

For schools that specifically exist to meet the needs of only exceptional needs students with documented disabilities, the EOC will work with the schools to provide information (including formative assessments, portfolios, etc.) that document the students' academic and social development.

How many students were enrolled in your school in 2017-18? 1109

The following is a **template** that you may use for reporting purposes. For questions, contact the EOC office.

**2017-18 School Year Results for (ERB's CTP Online)
National Percentiles, Mean (Average) Scale Scores, Grade Equivalents, etc.**

Grade	English language arts (Reading)	Mathematics
3	94% met or exceeded expectations	83% met or exceeded expectations
4	78th median percentile	87th median percentile
5	76th median percentile	85th median percentile
6	74th median percentile	84th median percentile
7	70th median percentile	77th median percentile
8-11	see attached table	

- 2. Individual student test scores** on national achievement tests for any child who received a grant from the program during the 2017-18 school year. No personally identifiable information will be published; instead, the information will be aggregated at the school or state level as stipulated in law.

Document C (continued)

2017-2018 School Year Results for PSAT

Grade	EB Reading/Writing Mean	Met EBRW Benchmark	Math Mean	Met Math Benchmark
8	508	95%	466	75%
9	520	93%	504	73%
10	567	96%	543	79%
11	600	95%	573	84%

Each school will have access to a secure data portal to upload individual student assessment results, which will include personally identifiable information. The portal will capture, at a minimum, the following information:

- Name of the student who received a grant from Exceptional SC in the prior school year along with data including date of birth, sex, grade level, etc. to ensure that the assessment results can be matched to the individual student who received a grant;
- For each student who received a grant, the results of a national assessment or assessments in 2017-18 and if possible, in 2016-17 as well to document academic growth. The name of the assessment as well as scale scores for students or national percentile ranks must be included; and
- If a student received a grant but due to the student's exceptional needs was not able to be assessed with a national assessment, the school must provide an explanation by student of the reason why a national assessment was not administered and how the school is measuring academic and personal growth for each student not assessed.

Please identify one staff person from your school who will provide the individual student test scores from this school:

Name:	<u>Laura Bress</u>
Title:	<u>Achievement Center Assistant</u>
Telephone Number:	<u>864-299-1244, ext. 1290</u>
Email Address:	<u>BressL@cces.org</u>

**CHRIST CHURCH EPISCOPAL SCHOOL
REPORT ON AGREED-UPON PROCEDURES**

McAbee, Schwartz, Halliday & Co.
A PROFESSIONAL CORPORATION
CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS

INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES

To the Christ Church Episcopal School

We have performed the procedures enumerated below, which were agreed to by the management of Christ Church Episcopal School (the School) and the South Carolina Education Oversight Committee to assist you in evaluating the School's compliance with the requirements of the Educational Credit for Exceptional Needs Children Program, for the program year ended June 30, 2018. The sufficiency of these procedures is solely the responsibility of the parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

1. We obtained documentation to verify that grants received under the Educational Credit for Exceptional Needs Children Program in 2017-2018 were for eligible children enrolled to attend the School.

We viewed the documentation maintained by Christ Church Episcopal School for each student receiving a grant under the Educational Credit for Exceptional Needs Children Program and verified that the child was enrolled at Christ Church Episcopal School. No exceptions were noted.

2. We compared the total of grants received for each child to the amount(s) disbursed from the South Carolina Educational Credit for Exceptional Needs Children Fund.

The Student Billing Manager provided a spreadsheet documenting the total amount of each grant per child received from the South Carolina Educational Credit for Exceptional Needs Children Fund. These amounts were traced to the deposit. No exceptions were noted.

3. We obtained documentation to verify that no student's grant exceeded \$11,000 for the 2017-2018 school year.

The Student Billing Manager provided a spreadsheet documenting the total amount of each grant per child received from the South Carolina Educational Credit for Exceptional Needs Children Fund. We reviewed the spreadsheet and noted that no child received a grant exceeding \$11,000 for the 2017-2018 school year.

4. If applicable, we verified that the School returned to the South Carolina Educational Credit for Exceptional Needs Children Fund a prorated amount of a student's grant if a student withdrew from the School during the school year.

One student withdrew from the School during the school year. The School refunded the prorated amount of the student's grant to the South Carolina Education Credit for Exceptional Needs Children Fund.

5. We obtained documentation that the total amount of each grant was used for tuition, which is defined as "the total amount of money charged for the cost of a qualifying student to attend an independent school including, but not limited to, fees for attending the school and school-related transportation."

We obtained the tuition contracts for students receiving grants and reviewed to determine that the grant was applied to the net tuition, after applying any financial assistance, for the 2017-2018 school year. No exceptions were noted.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the compliance with the requirements of the South Carolina Educational Credit for Exceptional Needs Children Program, as recommended by the South Carolina Education Oversight Committee. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of Christ Church Episcopal School and the South Carolina Education Oversight Committee and is not intended to be and should not be used by anyone other than those specified parties.

McAbee, Schwartz, Halliday & Co.

McAbee, Schwartz, Halliday & Co.
December 6, 2018