

**South Carolina Education Oversight Committee (EOC)
Annual Standards Assurance Form**

School Year: 2019-20

**Application to Participate in
Educational Credit for Exceptional Needs Children (ECENC) Program**

Please complete the information requested below concerning your independent school. This information will be listed on the South Carolina Education Oversight Committee's website, <https://eoc.sc.gov/>.

Independent School Name:	Christ Church Episcopal School
Independent School Contact Person:	Kate Fagan
Independent School Address:	555 Wenwood Drive
City, State, Zip Code:	Greenville, South Carolina
Independent School Telephone Number:	(864) - 299-1522
Independent School Fax Number:	(864) - 299-8094
Independent School E-mail Address:	fagank@cces.org
Independent School Website Address:	www.cces.org

Please review the standards below that are based on Act 247 of 2018. An "eligible school" is defined as "an independent school including those religious in nature, other than a public school, at which the compulsory attendance requirements of Section 59-65-10 may be met." Please indicate whether your school has met or intends to meet each standard to ensure the following academic and reporting requirements are met. The South Carolina Education Oversight Committee reserves the right to **request additional documentation** to show the school is in compliance with state law. Failure to meet these standards or reporting requirements will result in your school being denied or removed from participation in the program.

STANDARDS	YES	NO
1. Offers a general education to primary or secondary school students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Does not discriminate on the basis of race, color, or national origin.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Is located in this State.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Has an educational curriculum that includes courses set forth in the state's diploma requirements, graduation certificate requirements for special needs children and where the students attending are administered national achievement or state standardized tests, or both, at progressive grade levels to determine student progress.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Has school facilities that are subject to applicable federal, state, and local laws.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is a member in good standing of the Southern Association of Colleges and Schools, the South Carolina Association of Christian Schools, the South Carolina Independent Schools Association, or the Palmetto Association of Independent Schools.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Provides a specially designed program or learning resource center to provide needed accommodations based on the needs of exceptional needs students or provides onsite educational services or supports to meet the needs of exceptional needs students or is a school specifically existing to meet the needs of only exceptional needs students with documented disabilities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

REPORTING REQUIREMENTS	YES	NO
1. If your school received any grants from Exceptional SC in school year 2018-19, then your school will report to the EOC the number and total dollar amount of grants received in the 2018-19 school year from Exceptional SC by September 1, 2019 .	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Your school will submit to the EOC by September 1, 2019 a statement of services that documents your school: (a) provides a specially designed program or learning resource to provide needed accommodations based on the needs of exceptional needs students; or (b) provides onsite educational services or supports to meet the needs of exceptional needs students; or (c) exists specifically to meet the needs of only exceptional needs students with documented disabilities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Your school will submit to the EOC by November 15, 2019 the <u>school-level</u> assessment results for all grades in the school and for each grade with at least (10) students tested. Results should be provided for English language arts (reading) and mathematics achievement of students in each grade tested in school year 2018-19.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. If your school received grants from Exceptional SC in school year 2018-19, the school will submit by November 15, 2019 <u>individual student test scores</u> on national achievement or state standardized tests for any student in grades one through twelve who received a grant from the program during school year 2018-19. The data will be collected using a secure portal. No personally identifiable information will be published; instead, the information will be aggregated.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. If your school received grants from Exceptional SC in school year 2018-19, the school will submit to the EOC a copy of a compilation, review, or compliance audit of the organization's financial statements as relating to the grants received, conducted by a certified public accounting firm by November 15, 2019 .	<input checked="" type="checkbox"/>	<input type="checkbox"/>

I assure that all documents submitted to the SC Education Oversight Committee for the purpose of applying as an eligible school, as defined by state law, is true, accurate, and complete under penalty of perjury in accordance with Section 16-9-10 of the South Carolina Code of Laws. Failure to report to the EOC the required data will result in the school being removed from the list of approved schools.

Signature: K Fagan

Date: 2/20/19

Print Name of Signature Above: Kate Fagan

Title: Achievement Center Director

Email: fagank@cces.org

**Document A
Grants Received**

**Educational Credit for Exceptional Needs Children (ECENC) Program
2019-20**

Independent School Name: Christ Church Episcopal School

An independent school participating in the ECENC Program is required to submit the following information by **September 1**:

How many students in kindergarten through grade 12 were enrolled in your school in the prior school year? 1099

What is the total number of grants and total amount of grants received in the prior school year from Exceptional SC? Please complete the following chart and sign below.

If no grants for any qualifying student were received from Exceptional SC in the prior school year, please indicate with "0" grants received and "\$0" in total amount of grants received from Exceptional SC.

Total Number of Grants Received	Total Amount of Grants Received
# 104	\$ 613,762.00

Total number of grants is the number of individual children/students who received a grant even if the school received more than one grant for a specific child/student.

Signature: Angela Allen

Date: 8/21/19

Print Name of Signature Above: Dr. Angela Allen

Title: Asst. Head of Curriculum and Instruction

Email: allena@cces.org

**Document B
Statement of Services**

**Educational Credit for Exceptional Needs Children (ECENC) Program
2019-20**

Independent School Name: Christ Church Episcopal School

An independent school participating in the Educational Credit for Exceptional Needs Children is required to submit a Statement of Services by **September 1** that documents that the school:

- (a) provides a specially designed program or learning resource to provide needed accommodations based on the needs of exceptional needs students; or
- (b) provides onsite educational services or supports to meet the needs of exceptional needs students; or
- (c) exists specifically to meet the needs of only exceptional needs students with documented disabilities.

Please sign below and attach a statement of services.

Signature: Angela Allen

Date: 8/21/19

Print Name of Signature Above: Dr. Angela Allen

Title: Asst. Head of Curriculum and Instruction

Email: allena@cces.org



The Achievement Center Lower School

245 Cavalier Drive
Greenville, SC 29607
864.299.1522

Academic Support

We value the education and overall well-being of every student and strive to assist students in their understanding of themselves as learners. Our staff is dedicated to setting the highest of standards and helping all students realize their potential. The more our children understand their own learning, the more independent they become in applying skills and strategies for life-long learning.

The Achievement Center (AC) supports CCES students from Primer (K) through 12th grade through a variety of programs and services focused on enrichment, remediation, and consultation with students, faculty, and families. Additional fees are required for particular programs and resources offered through the AC.

Achievement Center Services

Learning Specialists: Grades Primer, 1, 2, 3, and 4

The Lower School's Learning Specialists support students in Primer-4th grades. Students with a documented disability, or learning difference, that impacts their ability to effectively function in the learning environment are followed and supported throughout their years in the Lower School. Consultation is provided to faculty, students, and parents.

The Learning Specialists prepare Student Learning Plans (SLPs) for students who qualify based upon findings from a current psychoeducational assessment. SLPs are used to communicate student strengths, areas for support, and recommendations for accommodations and differentiation within the school environment.

CCES Classes and Resources

Consultation: Grades Primer, 1, 2, 3, and 4

Learning Specialists work closely with teachers and school leadership to support differentiation within the classroom and assist parents with questions related to learning and development. Students are also encouraged to practice self-advocacy and seek out Learning Specialists as needed. *No additional fee required.*

Individual and Small Group Support for Students with Learning Differences: Grades Primer, 1, 2, 3, and 4

Learning Specialists in the Lower School work with students with documented disabilities and learning differences to provide intervention and support in the areas of reading, math, and written expression. *No additional fee required.*

Individual Tutoring: Grades Primer, 1, 2, 3, and 4

We know how important academic support can be to our students. Therefore, we provide the opportunity for students who require these supports to work with our Specialists during the school day or before or after school (7:30-5:00 M-Th & 7:30-4 on Fridays). We have Reading (including Orton-Gillingham trained instructors), Math, and Writing Specialists on staff. *Additional fee required.*

External Resources

Speech/Language and Occupational Therapies

AC approved outside providers are able to work with our students who require therapies during the school day, on campus, for the convenience of our students and families. Outside providers bill parents directly for their services.



The Achievement Center Middle School

555 Wenwood Road
Greenville, SC 29607
864.299.1522

Academic Support

We value the education and overall well-being of every student and strive to assist students in their understanding of themselves as learners. Our staff is dedicated to setting the highest of standards and helping all students realize their potential. The more our children understand their own learning, the more independent they become in applying skills and strategies for life-long learning.

The Achievement Center (AC) supports CCES students from Primer (K) through 12th grade through a variety of programs and services focused on enrichment, remediation, and consultation with students, faculty, and families. Additional fees are required for particular programs and resources offered through the AC.

Achievement Center Services

Learning Specialists: Grades 5, 6, 7, and 8

The Middle School's Learning Specialists support students in 5th – 8th grades. Students with a documented disability, or learning difference, that impacts their ability to effectively function in the learning environment are followed and supported throughout their years in the Middle School. Consultation is provided to faculty, students, and parents.

The Learning Specialists prepare Student Learning Plans (SLPs) for students who qualify based upon findings from a current psychoeducational assessment. SLPs are used to communicate student strengths, areas for support, and recommendations for accommodations and differentiation within the school environment.

CCES Classes and Resources

ACES: Grades 5, 6, 7, and 8

The Achievement Center Executive Skills (ACES) program is an optional after school program open to all students until filled. The focus of the ACES program is to assist small groups of students in developing the homework, organizational, and planning skills needed to be successful students. *Additional fee required.*

ASCEND: Grades 5, 6, 7, and 8

ASCEND stands for **A**dvanced **S**tudent **C**urriculum to **E**nrich and **N**urture **D**evelopment. Through this program, students who require academic enrichment beyond our already rigorous CCES curriculum participate in opportunities to extend the curriculum using the 5 Cs: creativity, critical thinking, collaboration, cooperation, and communication. *No additional fee required.*

AC Reading & Writing: Grade 5

While closely following the grade level Reading & Writing curriculums, this small group class is open to students with documented language-based learning differences and allows for individualized attention and differentiation. This class replaces a like class that would ordinarily be in a student's schedule. *Additional fee required.*

AC Math: Grades 5 and 6

While closely following the grade level Math curriculum, this small group class is open to students with documented learning differences in math and allows for individualized attention and differentiation. This class replaces a like class that would ordinarily be in a student's schedule. *Additional fee required.*



The Achievement Center Middle School

555 Wenwood Road
Greenville, SC 29607
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AC English: Grades 6, 7, and 8

While closely following the grade level English curriculum, this small group class is open to students with documented language-based learning differences that emphasizes the writing process and allows for individualized attention and differentiation. This class replaces a like class that would ordinarily be in a student's schedule. *Additional fee required.*

Consultation: Grades 5, 6, 7, and 8

Learning Specialists work closely with teachers and school leadership to support differentiation within the classroom and assist parents with questions related to learning and development. Students are also encouraged to practice self-advocacy and seek out Learning Specialists as needed. *No additional fee required.*

Directed Studies: Grades 5, 6, 7, and 8

Directed Studies is a small group class led by one of the Middle School's Learning Specialists, who serves as a mentor and academic coach, to provide support and strategies to successfully navigate the academic program at CCES. Close contact is maintained with the students' teachers so that together, strategies for success may be developed and practiced and students can be guided through problem solving and self-advocacy. Students who participate in Directed Studies must have a documented disability, or learning difference, a current evaluation, and approval from the Achievement Center and Middle School. This class replaces a Modern and Classical Language in a student's schedule. *No additional fee required.*

English for Speakers of Other Languages (ESOL): Grades 5, 6, 7, and 8

The ESOL Program offers an assessment of students' skills. Placement in a small class is designed to promote and develop English listening, speaking, reading, and writing skills for both communicative and academic proficiency. Recognizing that attaining second language proficiency for academic success is a lengthy process, classes are designed to meet the specific needs of each student. Depending upon need, students may receive ESOL instruction in place of a regular English class or may receive ESOL support during study hall. *No additional fee required.*

Individual Tutoring: Grades 5, 6, 7, and 8

We know how important academic support can be to our students. Therefore, we provide the opportunity for students who require these supports to work with our Specialists during the school day, or before or after school (7:30-5:00 M-Th & 7:30-4 on Fridays). We have Reading, Math, and Writing Specialists on staff as well as content area tutors and Academic Coaches. *Additional fee required.*

Testing Accommodations: Grades 5, 6, 7, and 8

Students who have an updated psychoeducational assessment with a diagnosed disability or learning difference may qualify for testing accommodations. Students may be provided with testing accommodations either within the classroom or the Achievement Center. Students who qualify and wish to take tests in the Achievement Center must follow the Middle School's procedures for test sign up. *No additional fee required.*

External Resources

Speech/Language and Occupational Therapies

AC approved outside providers are able to work with our students who require therapies during the school day, on campus, for the convenience of our students and families. Outside providers bill parents directly for their services.

Exceptional South Carolina

CCES is an approved school for our students to receive Exceptional SC scholarships and tax credits. The school's role is in notifying parents of this opportunity for funding, but it is up to the parents to apply on behalf of their children. To qualify students must have a current psychoeducational assessment (within 3 years) specifying a diagnosed learning difference. Certain health conditions may also qualify.



The Achievement Center Upper School

567 Wenwood Road
Greenville, SC 29607
864.299.1522

Academic Support

We value the education and overall well-being of every student and strive to assist students in their understanding of themselves as learners. Our staff is dedicated to setting the highest of standards and helping all students realize their potential. The more our children understand their own learning, the more independent they become in applying skills and strategies for life-long learning.

The Achievement Center (AC) supports CCES students from Primer (K) through 12th grade through a variety of programs and services focused on enrichment, remediation, and consultation with students, faculty, and families. Additional fees are required for particular programs and resources offered through the AC.

Achievement Center Services

Learning Specialists: Grades 9, 10, 11, and 12

The Upper School's Learning Specialists support students in 9th – 12th grades. Students with a documented disability, or learning difference, that impacts their ability to effectively function in the learning environment are followed and supported throughout their years in the Upper School. Consultation is provided to faculty, students, and parents.

The Learning Specialists prepare Student Learning Plans (SLPs) for students who qualify based upon findings from a current psychoeducational assessment. SLPs are used to communicate student strengths, areas for support, and recommendations for accommodations and differentiation within the school environment.

CCES Classes and Resources

Hybrid Spanish IA/B: Grades 9 and 10

Designed for students with identified learning differences, Spanish 1A and B is a two year course that offers a unique instructional model. Combining both classroom and online instruction, students meet with faculty several times a week and follow a certified online curriculum the remainder of the class days. The instructional pace allows students opportunity for additional review and practice, while working towards meeting their graduation requirements for modern language study. A recommendation is required to participate. *Additional fee required.*

Consultation: Grades 9, 10, 11, 12

Learning Specialists work closely with teachers and school leadership to support differentiation within the classroom and assist parents with questions related to learning and development. Students are also encouraged to practice self-advocacy and seek out Learning Specialists as needed. *No additional fee required.*

Directed Studies: Grades 9, 10, and 11

Directed Studies is a mentored study session during the school day in the Upper School. The program is led by one of the Upper School's Learning Specialists and is designed for students who are motivated to succeed but require additional support and structure. Close contact is maintained with the students' teachers so that together, strategies for success may be developed and practiced and students can be guided through problem solving and self-advocacy. Students who participate in Directed Studies must have a documented disability, or learning difference, a current evaluation, and approval from the Achievement Center and Upper School. *No additional fee required.*



The Achievement Center Upper School

567 Wenwood Road
Greenville, SC 29607
864.299.1522

English for Speakers of Other Languages (ESOL): Grades 9, 10, 11, and 12

The ESOL Program offers an assessment of students' skills. Placement in a small class is designed to promote and develop English listening, speaking, reading, and writing skills for both communicative and academic proficiency. Recognizing that attaining second language proficiency for academic success is a lengthy process, classes are designed to meet the specific needs of each student. Depending upon need, students may receive ESOL instruction in place of a regular English class or may receive ESOL support during study hall. *No additional fee required.*

Individual Tutoring: Grades 9, 10, 11, and 12

We know how important academic support can be to our students. Therefore, we provide the opportunity for students who require these supports to work with our Specialists during the school day, or before or after school (7:30-5:00 M-Th & 7:30-4 on Fridays). We have Reading, Math, and Writing Specialists on staff as well as content area tutors and Academic Coaches. *Additional fee required.*

Testing Accommodations: Grades 9, 10, 11, 12

Students who have an updated psychoeducational assessment with a diagnosed disability or learning difference may qualify for testing accommodations. Students may be provided with testing accommodations either within the classroom or the Achievement Center. Students who qualify and wish to take tests in the Achievement Center must follow the Upper School's procedures for test sign up. *No additional fee required.*

External Resources

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AC approved outside providers are able to work with our students who require therapies during the school day, on campus, for the convenience of our students and families. Outside providers bill parents directly for their services.

Exceptional South Carolina

CCES is an approved school for our students to receive Exceptional SC scholarships and tax credits. The school's role is in notifying parents of this opportunity for funding, but it is up to the parents to apply on behalf of their children. To qualify students must have a current psychoeducational assessment (within 3 years) specifying a diagnosed learning difference. Certain health conditions may also qualify.



Angela Allen, Assistant Head for Curriculum and Instruction

Dr. Angela Allen joined the CCES Community in 2019 as the Assistant Head for Curriculum and Instruction. Dr. Allen's resume includes an impressive stint in Richmond Virginia as a teacher, an assistant principal and then a principal in elementary education. Dr. Allen has also served as the Associate Superintendent for Curriculum and Instruction for the Diocese of Richmond. Angela holds a Bachelor of Science degree in Psychology from Virginia Commonwealth University, a Masters in Teaching from the University of Richmond, and a Doctorate in Education from the College of William and Mary.

**2018-19 School Year Results for ERB's CTP Online
National Percentiles, Mean (Average) Scale Scores, Grade Equivalents, etc.**

Grade	English Language Arts (Reading)	Mathematics
4	84 th median percentile	80 th median percentile
5	72 nd median percentile	85 th median percentile
6	73 rd median percentile	84 th median percentile
7	75 th median percentile	77 th median percentile

2018-2019 School Year Results for PSAT

Grade	EB Reading/Writing Mean	Mathematics Mean
8	494	473
9	532	512
10	575	534
11	600	584

CHRIST CHURCH EPISCOPAL SCHOOL
REPORT ON AGREED-UPON PROCEDURES

INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES

To the Christ Church Episcopal School

We have performed the procedures enumerated below, which were agreed to by the management of Christ Church Episcopal School (the School) and the South Carolina Education Oversight Committee to assist you in evaluating the School's compliance with the requirements of the Educational Credit for Exceptional Needs Children Program, for the program year ended June 30, 2019. The sufficiency of these procedures is solely the responsibility of the parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

1. We obtained documentation to verify that grants received under the Educational Credit for Exceptional Needs Children Program in 2018-2019 were for eligible children enrolled to attend the School.

We viewed the documentation maintained by Christ Church Episcopal School for each student receiving a grant under the Educational Credit for Exceptional Needs Children Program and verified that the child was enrolled at Christ Church Episcopal School. No exceptions were noted.

2. We compared the total of grants received for each child to the amount(s) disbursed from the South Carolina Educational Credit for Exceptional Needs Children Fund.

The Student Billing Manager provided a spreadsheet documenting the total amount of each grant per child received from the South Carolina Educational Credit for Exceptional Needs Children Fund. These amounts were traced to the deposit. No exceptions were noted.

3. We obtained documentation to verify that no student's grant exceeded \$11,000 for the 2018-2019 school year.

The Student Billing Manager provided a spreadsheet documenting the total amount of each grant per child received from the South Carolina Educational Credit for Exceptional Needs Children Fund. We reviewed the spreadsheet and noted that no child received a grant exceeding \$11,000 for the 2018-2019 school year.

4. If applicable, we verified that the School returned to the South Carolina Educational Credit for Exceptional Needs Children Fund a prorated amount of a student's grant if a student withdrew from the School during the school year.

No student receiving a grant withdrew from the school.

5. We obtained documentation that the total amount of each grant was used for tuition, which is defined as "the total amount of money charged for the cost of a qualifying student to attend an independent school including, but not limited to, fees for attending the school and school-related transportation."

We obtained the tuition contracts for students receiving grants and reviewed to determine that the grant was applied to the net tuition, after applying any financial assistance, for the 2018-2019 school year. No exceptions were noted.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the compliance with the requirements of the South Carolina Educational Credit for Exceptional Needs Children Program, as recommended by the South Carolina Education Oversight Committee. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of Christ Church Episcopal School and the South Carolina Education Oversight Committee and is not intended to be and should not be used by anyone other than those specified parties.

McAbee, Schwartz, Halliday & Co.

Spartanburg, SC
November 11, 2019