

**South Carolina Education Oversight Committee (EOC)
Annual Standards Assurance Form**

School Year: 2019-20

**Application to Participate in
Educational Credit for Exceptional Needs Children (ECENC) Program**

Please complete the information requested below concerning your independent school. This information will be listed on the South Carolina Education Oversight Committee's website, <https://eoc.sc.gov/>.

Independent School Name:	Colleton Prep Academy
Independent School Contact Person:	Jill Burttram
Independent School Address:	PO BOX 1426
City, State, Zip Code:	Walterboro, SC 29488
Independent School Telephone Number:	843-538-8959
Independent School Fax Number:	(843) -538-8260
Independent School E-mail Address:	jburttram@colletonprep.org
Independent School Website Address:	Colletonprep.org

Please review the standards below that are based on Act 247 of 2018. An "eligible school" is defined as "an independent school including those religious in nature, other than a public school, at which the compulsory attendance requirements of Section 59-65-10 may be met." Please indicate whether your school has met or intends to meet each standard to ensure the following academic and reporting requirements are met. The South Carolina Education Oversight Committee reserves the right to **request additional documentation** to show the school is in compliance with state law. Failure to meet these standards or reporting requirements will result in your school being denied or removed from participation in the program.

STANDARDS	YES	NO
1. Offers a general education to primary or secondary school students.	X <input type="checkbox"/>	<input type="checkbox"/>
2. Does not discriminate on the basis of race, color, or national origin.	X <input type="checkbox"/>	<input type="checkbox"/>
3. Is located in this State.	X <input type="checkbox"/>	<input type="checkbox"/>
4. Has an educational curriculum that includes courses set forth in the state's diploma requirements, graduation certificate requirements for special needs children and where the students attending are administered national achievement or state standardized tests, or both, at progressive grade levels to determine student progress.	X <input type="checkbox"/>	<input type="checkbox"/>
5. Has school facilities that are subject to applicable federal, state, and local laws.	X <input type="checkbox"/>	<input type="checkbox"/>
6. Is a member in good standing of the Southern Association of Colleges and Schools, the South Carolina Association of Christian Schools, the South Carolina Independent Schools Association, or the Palmetto Association of Independent Schools.	X <input type="checkbox"/>	<input type="checkbox"/>
7. Provides a specially designed program or learning resource center to provide needed accommodations based on the needs of exceptional needs students or provides onsite educational services or supports to meet the needs of exceptional needs students or is a school specifically existing to meet the needs of only exceptional needs students with documented disabilities.	X <input type="checkbox"/>	<input type="checkbox"/>

REPORTING REQUIREMENTS	YES	NO
<p>1. If your school received any grants from Exceptional SC in school year 2018-19, then your school will report to the EOC the number and total dollar amount of grants received in the 2018-19 school year from Exceptional SC by September 1, 2019.</p>	X <input type="checkbox"/>	<input type="checkbox"/>
<p>2. Your school will submit to the EOC by September 1, 2019 a statement of services that documents your school:</p> <p>(a) provides a specially designed program or learning resource to provide needed accommodations based on the needs of exceptional needs students; or</p> <p>(b) provides onsite educational services or supports to meet the needs of exceptional needs students; or</p> <p>(c) exists specifically to meet the needs of only exceptional needs students with documented disabilities.</p>	X <input type="checkbox"/>	<input type="checkbox"/>
<p>3. Your school will submit to the EOC by November 15, 2019 the <u>school-level</u> assessment results for all grades in the school and for each grade with at least (10) students tested. Results should be provided for English language arts (reading) and mathematics achievement of students in each grade tested in school year 2018-19.</p>	X <input type="checkbox"/>	<input type="checkbox"/>
<p>4. If your school received grants from Exceptional SC in school year 2018-19, the school will submit by November 15, 2019 <u>individual student test scores</u> on national achievement or state standardized tests for any student in grades one through twelve who received a grant from the program during school year 2018-19. The data will be collected using a secure portal. No personally identifiable information will be published; instead, the information will be aggregated.</p>	X <input type="checkbox"/>	<input type="checkbox"/>
<p>5. If your school received grants from Exceptional SC in school year 2018-19, the school will submit to the EOC a copy of a compilation, review, or compliance audit of the organization's financial statements as relating to the grants received, conducted by a certified public accounting firm by November 15, 2019.</p>	X <input type="checkbox"/>	<input type="checkbox"/>

I assure that all documents submitted to the SC Education Oversight Committee for the purpose of applying as an eligible school, as defined by state law, is true, accurate, and complete under penalty of perjury in accordance with Section 16-9-10 of the South Carolina Code of Laws. Failure to report to the EOC the required data will result in the school being removed from the list of approved schools.

Signature: Jill Burttram

Date: February 28, 2019

Print Name of Signature Above: Jill Burttram

Title: Head of School

Email: jburttram@colletonprep.org

**Document A
Grants Received**

**Educational Credit for Exceptional Needs Children (ECENC) Program
2019-20**

Independent School Name: Colleton Prep Academy

An independent school participating in the ECENC Program is required to submit the following information by **September 1**:

How many students in kindergarten through grade 12 were enrolled in your school in the prior school year? 300

What is the total number of grants and total amount of grants received in the prior school year from Exceptional SC? Please complete the following chart and sign below.

If no grants for any qualifying student were received from Exceptional SC in the prior school year, please indicate with "0" grants received and "\$0" in total amount of grants received from Exceptional SC.

	Total Number of Grants Received	Total Amount of Grants Received
#	24	\$ 115,320. ⁰⁰

Total number of grants is the number of individual children/students who received a grant even if the school received more than one grant for a specific child/student.

Signature: Jill Burttram

Date: 8/28/19

Print Name of Signature Above: Jill Burttram

Title: Principal

Email: Jburttram@colletonprep.org

**Document B
Statement of Services**

**Educational Credit for Exceptional Needs Children (ECENC) Program
2019-20**

Independent School Name: Colleton Prep Academy

An independent school participating in the Educational Credit for Exceptional Needs Children is required to submit a Statement of Services by **September 1** that documents that the school:

- (a) provides a specially designed program or learning resource to provide needed accommodations based on the needs of exceptional needs students; or
- (b) provides onsite educational services or supports to meet the needs of exceptional needs students; or
- (c) exists specifically to meet the needs of only exceptional needs students with documented disabilities.

Please sign below and attach a statement of services.

Signature: Jill Burttram

Date: 8/28/19

Print Name of Signature Above: Jill Burttram

Title: Principal

Email: jburttram@colletonprep.org

EXCEL PROGRAM AT COLLETON PREP ACADEMY

Colleton Prep Academy has housed a special learning center for all students K4 – 12th grade for the past three years. We have a classroom designated to facilitate a quiet environment for individualized test taking, small group instruction, and one-on-one tutoring. The students served in this center need extra services due to their impairments in speech, Autism Spectrum– Asperger’s, Learning Disabilities, physical limitations requiring OT and or PT, ADHD, and Developmental Delays. We have two part-time teachers on staff who operate the Center. Both of whom are certified in Special Education. In addition to the Learning Center, Colleton County Special Services meets with these students to implement Resource, Speech, PT, OT, and Vision Therapy twice a week for those who qualify. The Center is available for any student who qualifies due to a disability as stated on an IEP, 504 plan, or documentation from a doctor. There is a fee in addition to tuition; however, we try to raise funds as much as we can to help those unable to afford the program.

Document C
Assessment Data

Educational Credit for Exceptional Needs Children (ECENC) Program

2019-20

Independent School Name: Colleton Prep Academy

A school applying for participation in the ECENC Program must provide by **November 15** the following:

School-level Assessment Results

In the chart below, please list the NAME of each national achievement test that was administered and the grade in which the test is administered for the prior school year. Examples include: *TerraNova, Stanford 10, Iowa Test of Basic Skills, MAP, PSAT, SAT, ACT, etc.*

For schools that specifically exist to meet the needs of only exceptional needs students with documented disabilities, please document how the school documents students' academic and social development.

Grade	English language arts (Reading)	Mathematics	Other
1st - 8th	Stanford 10	Stanford 10	
9th - 11th	PSAT	PSAT	

For each national assessment listed above and for each grade with at least 10 students tested, please attach the results from the prior school year. The manual provides a template for schools to use in reporting mean scale scores, national percentile rankings, etc.

Individual Student Assessment Results

If your school received grants from Exceptional SC in the prior school year, the school must submit by **November 15**, individual student test scores on national achievement or state standardized tests for any student in grades one through twelve who received a grant from the program during the prior school year.

The data will be collected using a secure portal. No personally identifiable information will be published; instead, the information will be aggregated.

Please identify one or more staff persons from your school who will provide the individual student test scores from this school:

Name: Jill Burttram
Title: Principal
Telephone Number: 843-538-8959 x117
Email Address: jburttram@colletonprep.org

The individual submitting school-level assessment information and the name of the staff person to provide individual student assessment data must sign below.

Signature: Jill Burttram
Date: 8/28/19
Print Name of Signature Above: Jill Burttram
Title: Principal
Email: jburttram@colletonprep.org

Colleton Prep Academy

Stanford 10 Test Scores

2018-2019

GRADE	READING	MATHEMATICS	COMPLETE BATTERY
K5	72	80	77
1	75	80	74
2	69	81	72
3	67	78	68
4	80	59	74
5	74	61	70
6	52	47	51
7	72	75	71
8	58	69	60

*National Percentile Ranks

Robin J. Walling
Certified Public Accountant
309 Maxey Street
Walterboro, SC 29488
(843) 538-8786

November 14, 2019

To Whom It May Concern:

Colleton Prep Academy has provided documentation that the School received grant funding for the academic year 2018-2019 for every eligible students enrolled at the school. Colleton Prep Academy received checks from Exceptional SC during the 2018-2019 school year totaling \$115,320. Colleton Prep Academy did not receive grant funds exceeding \$11,000 per student during the school year 2018-2019. The students completed the academic year and the total grant funding was used for tuition expenses. If a student withdrew from Colleton Prep, the funds were returned to Exceptional SC. In this case, no student withdrew during the 2018-2019 school year, therefore no funds were returned.

Please accept this information as terms of compliance.

Sincerely,

Robin J. Walling

Robin J. Walling
Certified Public Accountant