

**South Carolina Education Oversight Committee (EOC)
Annual Standards Assurance Form**

School Year: 2019-20

**Application to Participate in
Educational Credit for Exceptional Needs Children (ECENC) Program**

Please complete the information requested below concerning your independent school. This information will be listed on the South Carolina Education Oversight Committee's website, <https://eoc.sc.gov/>.

Independent School Name:	Grace Christian School
Independent School Contact Person:	Chris Martin
Independent School Address:	416 Denham Ave
City, State, Zip Code:	West Columbia, SC, 29169
Independent School Telephone Number:	(803) - 794-8996
Independent School Fax Number:	(803) - 739-1204
Independent School E-mail Address:	cmartin@gracelions.com
Independent School Website Address:	www.gracelions.com

Please review the standards below that are based on Act 247 of 2018. An "eligible school" is defined as "an independent school including those religious in nature, other than a public school, at which the compulsory attendance requirements of Section 59-65-10 may be met." Please indicate whether your school has met or intends to meet each standard to ensure the following academic and reporting requirements are met. The South Carolina Education Oversight Committee reserves the right to **request additional documentation** to show the school is in compliance with state law. Failure to meet these standards or reporting requirements will result in your school being denied or removed from participation in the program.

STANDARDS	YES	NO
1. Offers a general education to primary or secondary school students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Does not discriminate on the basis of race, color, or national origin.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Is located in this State.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Has an educational curriculum that includes courses set forth in the state's diploma requirements, graduation certificate requirements for special needs children and where the students attending are administered national achievement or state standardized tests, or both, at progressive grade levels to determine student progress.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Has school facilities that are subject to applicable federal, state, and local laws.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is a member in good standing of the Southern Association of Colleges and Schools, the South Carolina Association of Christian Schools, the South Carolina Independent Schools Association, or the Palmetto Association of Independent Schools.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Provides a specially designed program or learning resource center to provide needed accommodations based on the needs of exceptional needs students or provides onsite educational services or supports to meet the needs of exceptional needs students or is a school specifically existing to meet the needs of only exceptional needs students with documented disabilities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

REPORTING REQUIREMENTS	YES	NO
<p>1. If your school received any grants from Exceptional SC in school year 2018-19, then your school will report to the EOC the number and total dollar amount of grants received in the 2018-19 school year from Exceptional SC by September 1, 2019.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>2. Your school will submit to the EOC by September 1, 2019 a statement of services that documents your school:</p> <p>(a) provides a specially designed program or learning resource to provide needed accommodations based on the needs of exceptional needs students; or</p> <p>(b) provides onsite educational services or supports to meet the needs of exceptional needs students; or</p> <p>(c) exists specifically to meet the needs of only exceptional needs students with documented disabilities.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>3. Your school will submit to the EOC by November 15, 2019 the <u>school-level</u> assessment results for all grades in the school and for each grade with at least (10) students tested. Results should be provided for English language arts (reading) and mathematics achievement of students in each grade tested in school year 2018-19.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>4. If your school received grants from Exceptional SC in school year 2018-19, the school will submit by November 15, 2019 <u>individual student test scores</u> on national achievement or state standardized tests for any student in grades one through twelve who received a grant from the program during school year 2018-19. The data will be collected using a secure portal. No personally identifiable information will be published; instead, the information will be aggregated.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>5. If your school received grants from Exceptional SC in school year 2018-19, the school will submit to the EOC a copy of a compilation, review, or compliance audit of the organization's financial statements as relating to the grants received, conducted by a certified public accounting firm by November 15, 2019.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

I assure that all documents submitted to the SC Education Oversight Committee for the purpose of applying as an eligible school, as defined by state law, is true, accurate, and complete under penalty of perjury in accordance with Section 16-9-10 of the South Carolina Code of Laws. Failure to report to the EOC the required data will result in the school being removed from the list of approved schools.

Signature: Christopher L. Martin

Date: 2/28/19

Print Name of Signature Above: Christopher L. Martin

Title: School Administrator

Email: cmartin@gracelions.com

**Document A
Grants Received**

**Educational Credit for Exceptional Needs Children (ECENC) Program
2019-20**

Independent School Name: Grace Christian School

An independent school participating in the ECENC Program is required to submit the following information by **September 1**:

How many students in kindergarten through grade 12 were enrolled in your school in the prior school year? 165

What is the total number of grants and total amount of grants received in the prior school year from Exceptional SC? Please complete the following chart and sign below.

If no grants for any qualifying student were received from Exceptional SC in the prior school year, please indicate with "0" grants received and "\$0" in total amount of grants received from Exceptional SC.

Total Number of Grants Received	Total Amount of Grants Received
# 8	\$ 16,163

Total number of grants is the number of individual children/students who received a grant even if the school received more than one grant for a specific child/student.

Signature: Chris Martin

Date: 9/3/19

Print Name of Signature Above: Chris Martin

Title: School Administrator

Email: cmartin@gracelions.com

**Document B
Statement of Services**

**Educational Credit for Exceptional Needs Children (ECENC) Program
2019-20**

Independent School Name: Grace Christian School

An independent school participating in the Educational Credit for Exceptional Needs Children is required to submit a Statement of Services by **September 1** that documents that the school:

- (a) provides a specially designed program or learning resource to provide needed accommodations based on the needs of exceptional needs students; or
- (b) provides onsite educational services or supports to meet the needs of exceptional needs students; or
- (c) exists specifically to meet the needs of only exceptional needs students with documented disabilities.

Please sign below and attach a statement of services.

Signature: Chris Martin

Date: 9/3/19

Print Name of Signature Above: Chris Martin

Title: School Administrator

Email: cmartin@gracelions.com

Statement of Services for Special Needs Students

2019-2020

Grace Christian School is committed to partnering with families to provide the best possible education for all students enrolled. We recognize that the parents come first when making educational choices for their children. It is part of our mission to come alongside our parents to aid them in providing high quality education for their children that takes into consideration the individual needs of each student.

Grace Christian School is a traditional independent school that offers individual services and accommodation plans for those students who have been diagnosed with a special need. We accept recommendations and existing Individualized Education Plans from school psychologists for students who have a specific diagnosis and, along with the parents, will prepare an individualized plan for accommodations for each student. If a student presents difficulties or areas of concern while enrolled, we work with the parents to identify specific learning disabilities through proper evaluation. We provide referrals to private school psychologists as well as working with our local school district to identify these learning disabilities. We develop Student Accommodation Plans (SAP) for our students. Our SAP team usually consists of the administrator, the classroom teacher(s), and the parents.

Grace Christian School is primarily able to serve students with a diagnosis of ADHD, Dyslexia, or Written Expression Disorder with accommodations to the curriculum.

The accommodations available at Grace Christian School include (but are not limited to):

- Provide written and oral directions to assignments in a step-by-step manner
- No penalty for spelling/grammar mistakes on handwritten materials or work done in class
- Allow audio books while following along with print books at home
- Provide notes structure/outline for class notes; if necessary, teacher reviews class notes for accuracy and provides notes for clarity
- Provide study guides for tests and exams
- Allow the use of a computer to type all written work
- Give advanced notice of tests and lengthy reading assignments
- Testing accommodations may include but are not limited to the following: all written evaluations are formatted with clear, large font with clear directions and adequate space; reduce distractions during test taking: keep classrooms quiet, allow the student to go to a separate room for testing; allow extended time for test taking - no time restrictions; allow student to be tested orally rather than written when beneficial; if requested, read test directions during the test (may request to have a question read as well)
- Provide breaks between exams and tests
- Help class is available upon request either after school or during study hall depending on teacher's schedule
- Work with local school districts and private providers for speech therapy

**Document C
Assessment Data**

Educational Credit for Exceptional Needs Children (ECENC) Program

2019-20

Independent School Name: Grace Christian School

A school applying for participation in the ECENC Program must provide by **November 15** the following:

School-level Assessment Results

In the chart below, please list the NAME of each national achievement test that was administered and the grade in which the test is administered for the prior school year. Examples include: *TerraNova, Stanford 10, Iowa Test of Basic Skills, MAP, PSAT, SAT, ACT, etc.*

For schools that specifically exist to meet the needs of only exceptional needs students with documented disabilities, please document how the school documents students' academic and social development.

Grade	English language arts (Reading)	Mathematics	Other

For each national assessment listed above and for each grade with at least 10 students tested, please attach the results from the prior school year. The manual provides a template for schools to use in reporting mean scale scores, national percentile rankings, etc.

Grace Christian School
2018-2019 School Year Results for Iowa Assessments
National Percentile Scores

Grade	English Language Arts	Mathematics
K	65	72
1	49	41
2	65	67
3	49	43
4	82	72
5	75	62
6	65	42
8	75	68
10	86	75

Individual Student Assessment Results

If your school received grants from Exceptional SC in the prior school year, the school must submit by **November 15**, individual student test scores on national achievement or state standardized tests for any student in grades one through twelve who received a grant from the program during the prior school year.

The data will be collected using a secure portal. No personally identifiable information will be published; instead, the information will be aggregated.

Please identify one or more staff persons from your school who will provide the individual student test scores from this school:

Name: Chris Martin
Title: Administrator
Telephone Number: (803) 794-8996
Email Address: cmartin@gracelions.com

The individual submitting school-level assessment information and the name of the staff person to provide individual student assessment data must sign below.

Signature: Chris Martin
Date: 11/15/19
Print Name of Signature Above: Chris Martin
Title: Administrator
Email: cmartin@gracelions.com

**GRACE CHRISTIAN SCHOOL
West Columbia, South Carolina**

AGREED-UPON PROCEDURES REPORT

For the Program Year Ended June 30, 2019



MARTIN · SMITH

& COMPANY CPAs

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Mr. Chris Martin, School Administrator
Grace Christian School
416 Denham Avenue
West Columbia, South Carolina 29169

We have performed the procedures enumerated below, which were agreed to by the management of Grace Christian School ("the School"), on its compliance with certain requirements of the SC Education Oversight Committee in its determination of the School's eligibility to participate in the Educational Credit for Exceptional Needs Children Program for the year ended June 30, 2019, in the areas addressed. The School's management is responsible for compliance with the requirements of the Educational Credit for Exceptional Needs Children Program. The sufficiency of these procedures is solely the responsibility of the specified parties in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Specifically, for purposes of this report, we have performed the following procedures and noted the indicated findings:

1. Ascertained that the School can document and verify that all grants received under the Educational Credit for Exceptional Needs Children Program were for eligible children who were enrolled and attended School. We did not determine eligibility regarding disability.
 - a. We obtained documentation to verify that grants received under the Educational Credit for Exceptional Needs Children Program were for eligible children enrolled to attend the School. We noted no findings as a result of our procedures.
2. Verified the total amount of each grant per child from Exceptional SC.
 - a. We compared the total of grants received for each child to the amount(s) disbursed from Exceptional SC. We noted no findings as a result of our procedures.
3. Verified that no grant exceeded \$11,000 during 2018-19 school year.
 - a. We obtained documentation to verify that no individual student's grant exceeded \$11,000 for the 2018-19 school year. We noted no findings as a result of our procedures.
4. If applicable, we verified that the School returned to Exceptional SC a prorated amount of a student's grant if a student withdrew from the School during the school year.
 - a. We verified that the School returned to Exceptional SC a prorated amount of a student's grant if a student withdrew from the School during the school year. We noted no findings as a result of our procedures.

5. Verified that the total amount of each grant was used for tuition which is defined as “the total amount of money charged for the cost of a qualifying student to attend an independent school including, but not limited to, fees for attending the school and school-related transportation.”
 - a. We obtained documentation that each grant was used for tuition. We noted no findings as a result of our procedures.

The engagement to apply the Agreed-Upon Procedures was performed in accordance with the standards established by the American Institute of Certified Public Accountants. We were not engaged to, and did not, perform an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the School’s compliance with certain requirements of the South Carolina Educational Credit for Exceptional Needs Children Program, as recommended by the South Carolina Education Oversight Committee. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of the School's management and applicable State agencies, and should not be used by anyone other than these specified parties. This restriction is not intended to limit distribution of this report, which is a matter of public record.

Martin Smith & Company CPAs PA

November 15, 2019