

**South Carolina Education Oversight Committee (EOC)
Annual Standards Assurance Form**

School Year: 2019-20

**Application to Participate in
Educational Credit for Exceptional Needs Children (ECENC) Program**

Please complete the information requested below concerning your independent school. This information will be listed on the South Carolina Education Oversight Committee's website, <https://eoc.sc.gov/>.

Independent School Name:	Hampton Park Christian School
Independent School Contact Person:	Dr. Kevin L Priest
Independent School Address:	875 State Park Road
City, State, Zip Code:	Greenville, SC 29609
Independent School Telephone Number:	(864) - 370-3100
Independent School Fax Number:	(864) - 235-5621
Independent School E-mail Address:	schoolquestions@hamptonpark.org
Independent School Website Address:	hpcsonline.org

Please review the standards below that are based on Act 247 of 2018. An "eligible school" is defined as "an independent school including those religious in nature, other than a public school, at which the compulsory attendance requirements of Section 59-65-10 may be met." Please indicate whether your school has met or intends to meet each standard to ensure the following academic and reporting requirements are met. The South Carolina Education Oversight Committee reserves the right to **request additional documentation** to show the school is in compliance with state law. Failure to meet these standards or reporting requirements will result in your school being denied or removed from participation in the program.

STANDARDS	YES	NO
1. Offers a general education to primary or secondary school students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Does not discriminate on the basis of race, color, or national origin.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Is located in this State.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Has an educational curriculum that includes courses set forth in the state's diploma requirements, graduation certificate requirements for special needs children and where the students attending are administered national achievement or state standardized tests, or both, at progressive grade levels to determine student progress.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Has school facilities that are subject to applicable federal, state, and local laws.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is a member in good standing of the Southern Association of Colleges and Schools, the South Carolina Association of Christian Schools, the South Carolina Independent Schools Association, or the Palmetto Association of Independent Schools.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Provides a specially designed program or learning resource center to provide needed accommodations based on the needs of exceptional needs students or provides onsite educational services or supports to meet the needs of exceptional needs students or is a school specifically existing to meet the needs of only exceptional needs students with documented disabilities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

REPORTING REQUIREMENTS	YES	NO
<p>1. If your school received any grants from Exceptional SC in school year 2018-19, then your school will report to the EOC the number and total dollar amount of grants received in the 2018-19 school year from Exceptional SC by September 1, 2019.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>2. Your school will submit to the EOC by September 1, 2019 a statement of services that documents your school:</p> <p>(a) provides a specially designed program or learning resource to provide needed accommodations based on the needs of exceptional needs students; or</p> <p>(b) provides onsite educational services or supports to meet the needs of exceptional needs students; or</p> <p>(c) exists specifically to meet the needs of only exceptional needs students with documented disabilities.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>3. Your school will submit to the EOC by November 15, 2019 the <u>school-level</u> assessment results for all grades in the school and for each grade with at least (10) students tested. Results should be provided for English language arts (reading) and mathematics achievement of students in each grade tested in school year 2018-19.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>4. If your school received grants from Exceptional SC in school year 2018-19, the school will submit by November 15, 2019 <u>individual student test scores</u> on national achievement or state standardized tests for any student in grades one through twelve who received a grant from the program during school year 2018-19. The data will be collected using a secure portal. No personally identifiable information will be published; instead, the information will be aggregated.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>5. If your school received grants from Exceptional SC in school year 2018-19, the school will submit to the EOC a copy of a compilation, review, or compliance audit of the organization's financial statements as relating to the grants received, conducted by a certified public accounting firm by November 15, 2019.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

I assure that all documents submitted to the SC Education Oversight Committee for the purpose of applying as an eligible school, as defined by state law, is true, accurate, and complete under penalty of perjury in accordance with Section 16-9-10 of the South Carolina Code of Laws. Failure to report to the EOC the required data will result in the school being removed from the list of approved schools.

Signature: _____

Date: 2/13/19

Print Name of Signature Above: Kevin L Priest

Title: School Administrator

Email: Kevinpriest@hamptonpark.org

**Document A
Grants Received**

**Educational Credit for Exceptional Needs Children (ECENC) Program
2019-20**

Independent School Name: _____ **Hampton Park Christian School**

An independent school participating in the ECENC Program is required to submit the following information by **September 1**:

How many students in kindergarten through grade 12 were enrolled in your school in the prior school year? _____ **405** _____

What is the total number of grants and total amount of grants received in the prior school year from Exceptional SC? Please complete the following chart and sign below.

If no grants for any qualifying student were received from Exceptional SC in the prior school year, please indicate with "0" grants received and "\$0" in total amount of grants received from Exceptional SC.

Total Number of Grants Received	Total Amount of Grants Received
#31	\$67,494

Total number of grants is the number of individual children/students who received a grant even if the school received more than one grant for a specific child/student.

Signature: _____ 

Date: _____ **8/2/19** _____

Print Name of Signature Above: _____ **Kevin Priest** _____

Title: _____ **Administrator** _____ 

Email: _____ **kevinpriest@hamptonpark.org** _____

**Document B
Statement of Services**

**Educational Credit for Exceptional Needs Children (ECENC) Program
2019-20**

Independent School Name: _____ **Hampton Park Christian School**

An independent school participating in the Educational Credit for Exceptional Needs Children is required to submit a Statement of Services by **September 1** that documents that the school:

- (a) provides a specially designed program or learning resource to provide needed accommodations based on the needs of exceptional needs students; or**
- (b) provides onsite educational services or supports to meet the needs of exceptional needs students; or**
- (c) exists specifically to meet the needs of only exceptional needs students with documented disabilities.**

Please sign below and attach a statement of services.

Signature: _____ 

Date: _____ **8/2/19** _____

Print Name of Signature Above: _____ **Kevin Priest** _____

Title: _____ **Administrator** _____

Email: _____ **kevinpriest@hamptonpark.org** _____

Hampton Park Christian School
TRACK Resource Program

TRACK is an acronym that helps organize and explain the various components of our Resource program. Here's the overview:

T – Testing

- Standardized testing including the CogAT and Iowa are required for admission and given at appropriate increments once a student is enrolled at HPCS.
- A few additional brief assessments, including the San Diego Quick Assessment and Ekwall for Reading as well as the KeyMath-3, are also available at HPCS.
- Recommendations for local psychoeducational testing include the following: Synergy Psychology, Clarity (Speech, Hearing, and Learning), Greenville Assessment and Learning Specialists, and GHS Developmental and Behavioral Pediatrics.

R – Remedial instruction

- Remedial instruction is offered for students up through the 8th grade who have a diagnosed learning difference that affects their academic performance, especially in the areas of math, reading, and/or writing.
- Each student enrolled in Remedial instruction will have an Individualized Learning Plan, which includes both an Individualized Accommodations Plan and individualized goals with tracked progress.
- Based on united parent and teacher referrals and program availability, a student may receive up to one semester of limited enrollment in Remedial instruction as a response-to-intervention strategy before completing testing but would not have an Individualized Learning Plan until their formal assessment is completed.
- For students in the lower school, Remedial instruction is provided during two or three related arts periods per week.
- For students in 7th and 8th grade, Remedial instruction is available as a Learning Strategies class during the Choir elective hour, two days per week.
- Both Remedial instruction and the Learning Strategies class are offered in the Resource classroom where we are able to work toward the closing of learning gaps and the accomplishing of individualized goals with intentionally chosen curricula and manipulatives.
- At times, additional therapies such as Orton-Gillingham for reading and spelling, writing therapy, and/or additional math interventions can be contracted for private or small-group instruction delivered at HPCS. These additional opportunities should be initially coordinated through the resource director and administration.

A – Academic coaching/Accommodations

- Academic coaching is available to students wanting to improve their personal academic performance, especially in the areas of study strategies, attention, classroom behavior, and/or assignment completion. A diagnosis/psychoeducation evaluation is not required but can be helpful. Academic coaching allows the academic coach to step into the general education classroom and observe and/or participate in the instructional time. An individualized weekly check-in is a key part of the academic coaching. Academic coaching also aids in the transition of skills from the resource classroom to the general education classroom.
- Accommodations require formal diagnostic data. We will do our best to provide the supports and allowances that will help a student find success while also working to build skills at an appropriate pace. A formal Individualized Accommodation Plan can be secured upon request. Sometimes enrollment in academic coaching will be appropriate if accommodations require more than the general classroom teacher is able to provide.

C – Counseling referrals are provided to students and families upon request. Both Synergy Psychology and Clarity (Speech, Hearing, and Learning) provide Cognitive Behavioral Therapy.

K – Kinesthetic therapies include occupational, speech, and behavioral therapies. These services are available by private contract with approved therapists and may be provided at HPCS if coordinated through the resource director and administration.

For more information, a current TRACK Resource Program Tuition sheet, or information regarding the SC Exceptional Scholarship available to students with a diagnosed learning difference, please contact the HPCS office.



HPCS | TRACK Resource Program
2019-20 Tuition

Student Name: _____ Grade Entering: _____

Month/Year of Most Recent Psychoeducational or Medical Diagnosis: _____

	TRACK Resource Program Enrollment (Re-enrollment)	Billed once, at time of enrollment	\$100 (\$75)	Helps cover administrative and supply costs.
	Individualized Accommodations Plan (IAP)	Billed once, at time of enrollment	\$120 new/ \$40 update / included in ILP	Covers the creation and management of individualized accommodations plan and coordination with classroom teacher; included in ILP.
	Individualized Learning Plan (ILP)	Billed once, at time of enrollment	\$180 new/ \$90 update	Covers the creation and tracking of individualized goals; also includes the creation and management of an IAP.
	Testing	Due at time of administration or referred out.	Varies based on test/test battery	Standardized testing administration, diagnostic testing administration, etc.
	Remedial instruction in the Resource classroom for K-8th students with documented learning differences; 2-3 sessions per week	Prorated portion billed over 10 months	K-6: \$1960 7-8: \$2040	Small group (pull-out) remedial instruction in reading, writing/spelling, math, and/or learning strategies in lieu of Related Arts/7-8 Choir.
	Reading			
	Writing/Spelling			
	Math			
	Academic coaching ; 1-2 sessions per week. Does not require a documented learning difference to enroll.	Prorated portion billed over 10 months	K-6: \$1140 7-8: \$1440 9-12: \$1680	Individualized coaching that may take place in the classroom and/or afterschool depending on need/availability. Additional time may be contracted privately.
	Counseling (CBT, etc)	Privately contracted	Rates vary; insurance sometimes helps.	Referrals upon request; potential for contracted providers on site.
	Kinesthetic development (ABA, OT, PT, SLP, etc)			

Pricing has been figured to include missed sessions due to special school events, snow days, and personal sick days. Make-up sessions will be attempted but cannot be guaranteed. Your current total: _____ Please add this number to your general tuition for scholarship applications.

Enrollment in HPCS Panther TRACK Resource Program is contingent on eligibility and program availability. Eligibility is determined by HPCS Resource Director and is based on complete and current academic records, psychoeducational testing, medical diagnoses, and other pertinent information. All resources enrolled for will be billed to the student's Renweb account. For information regarding financial assistance and scholarships, please see Dr. Kevin Priest.

I acknowledge that I have provided all pertinent information to be considered for eligibility into the TRACK Resource Program. I understand that the above marked tuition charges will be added to my student's school bill. I agree to pay these charges. I understand that if financial assistance or scholarship funds are applied to my account and an overage is realized, the school will apply funds to any other charges I may have, roll funds forward to the next school year, or reimburse me for the overage amount.

Signature of Parent(s) _____ Date _____

Signature of Resource Director _____ Date _____

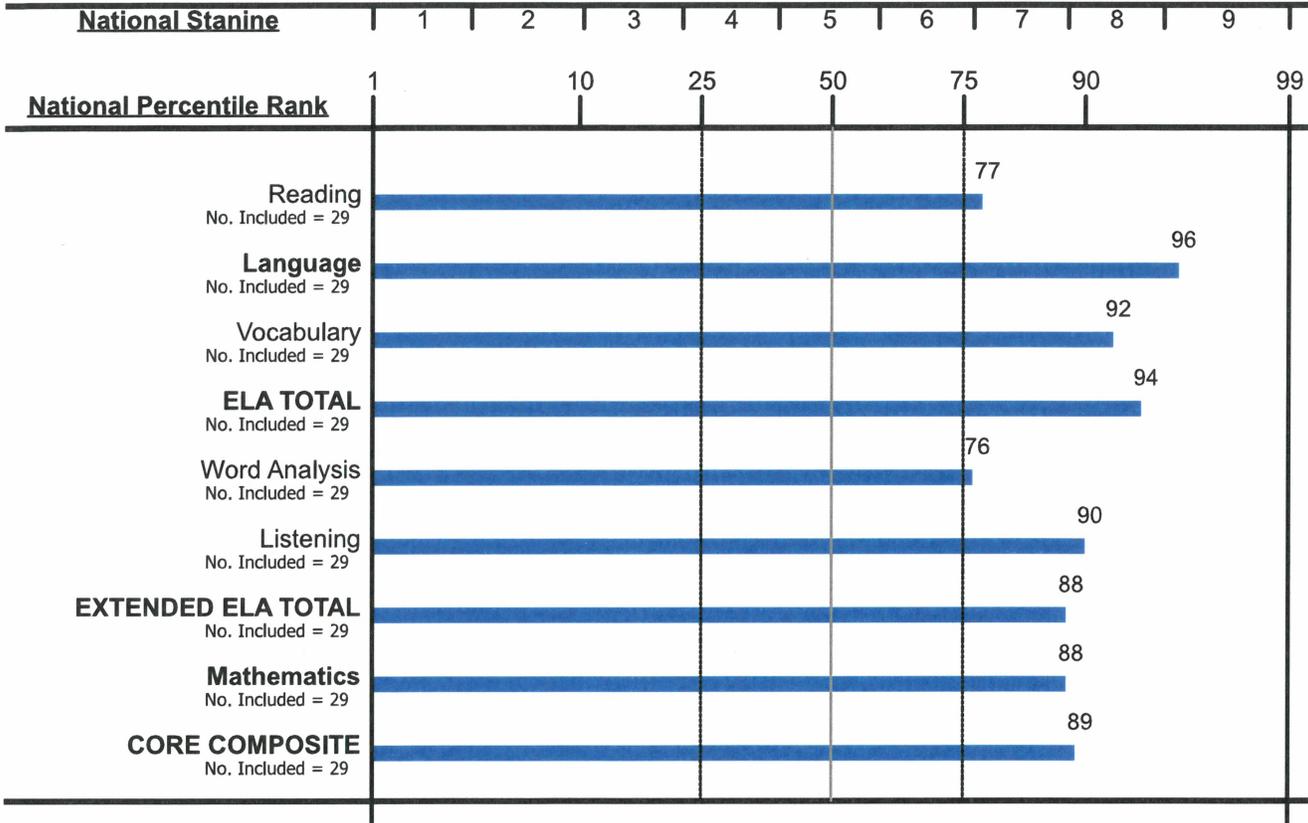
Office Notes:

Group Profile for Scgreehampton

Group Code: 401010
 Iowa Assessments™
 Form: E
 Test Date: 04/30/2019
 Norms: Spring 2011

Grade: K Level: 6
 Building: Scgreehampton

State: South Carolina
 Program: AACS



Group Profile for Scgreehampton

Group Code: 401010

Iowa Assessments™

Form: E

Test Date: 04/30/2019

Norms: Spring 2011

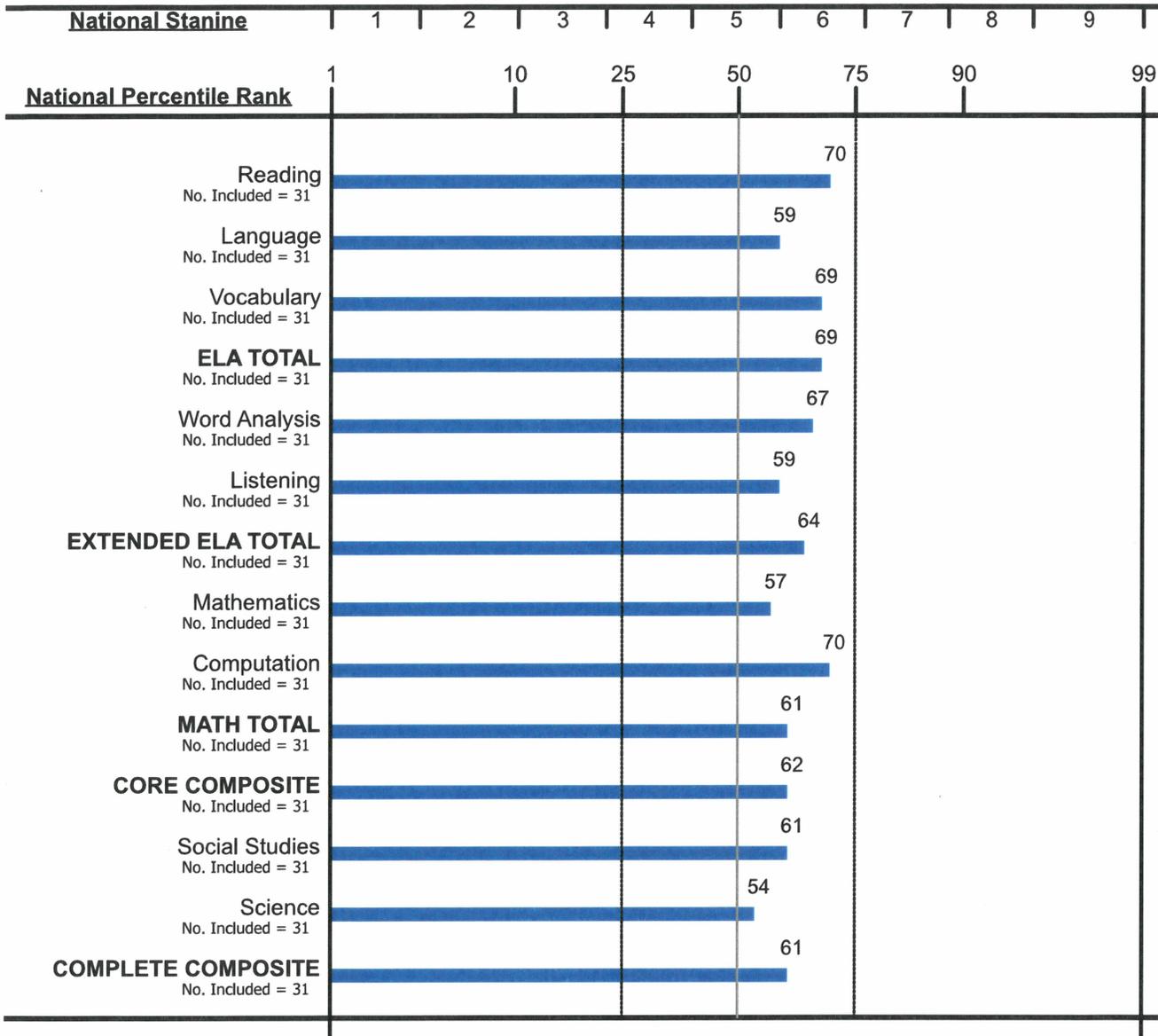
Grade: 1

Level: 7

Building: Scgreehampton

State: South Carolina

Program: AACS

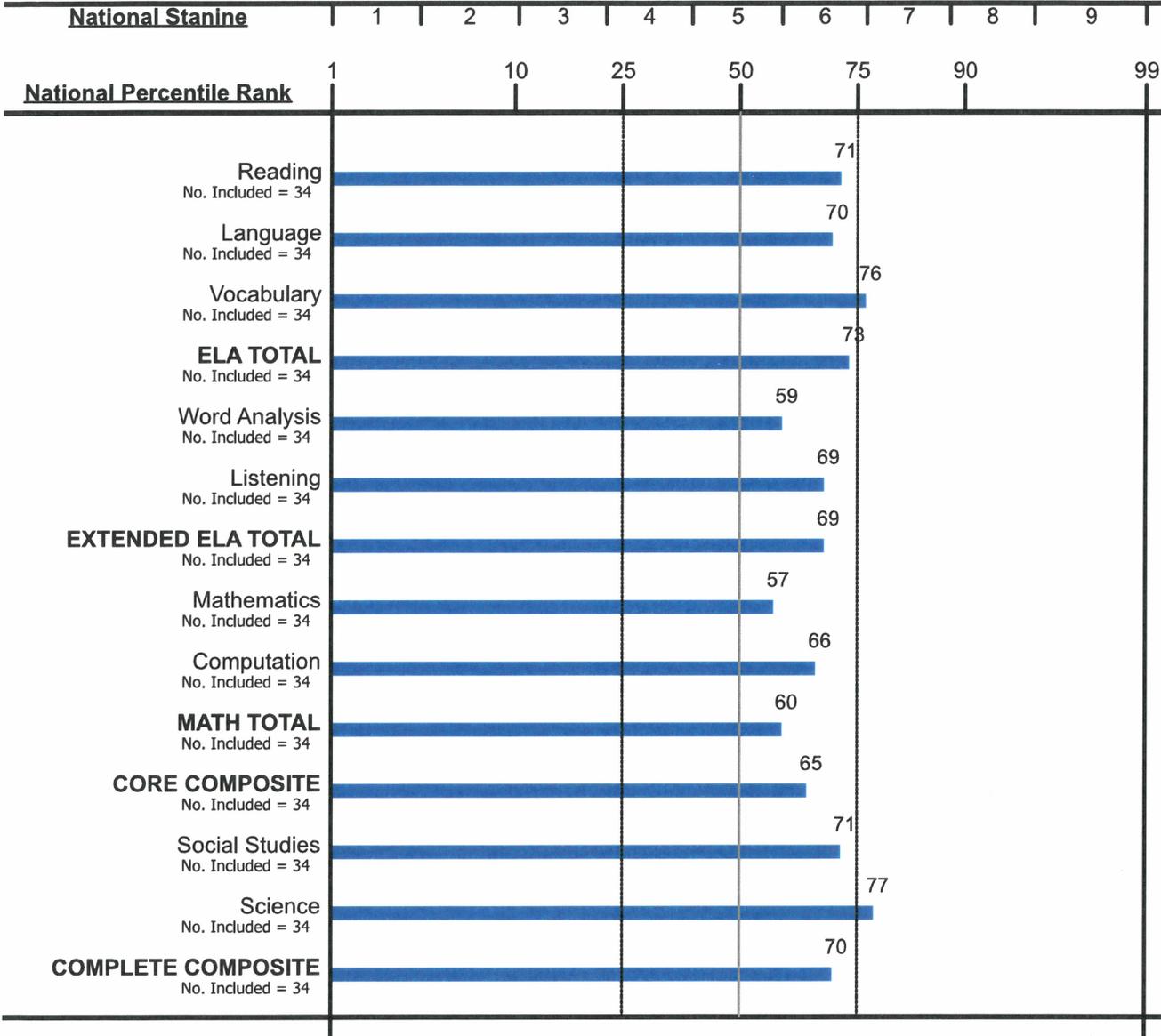


Group Profile for Scgreehampton

Group Code: 401010
 Iowa Assessments™
 Form: E
 Test Date: 04/30/2019
 Norms: Spring 2011

Grade: 2
 Level: 8
 Building: Scgreehampton

State: South Carolina
 Program: AACCS

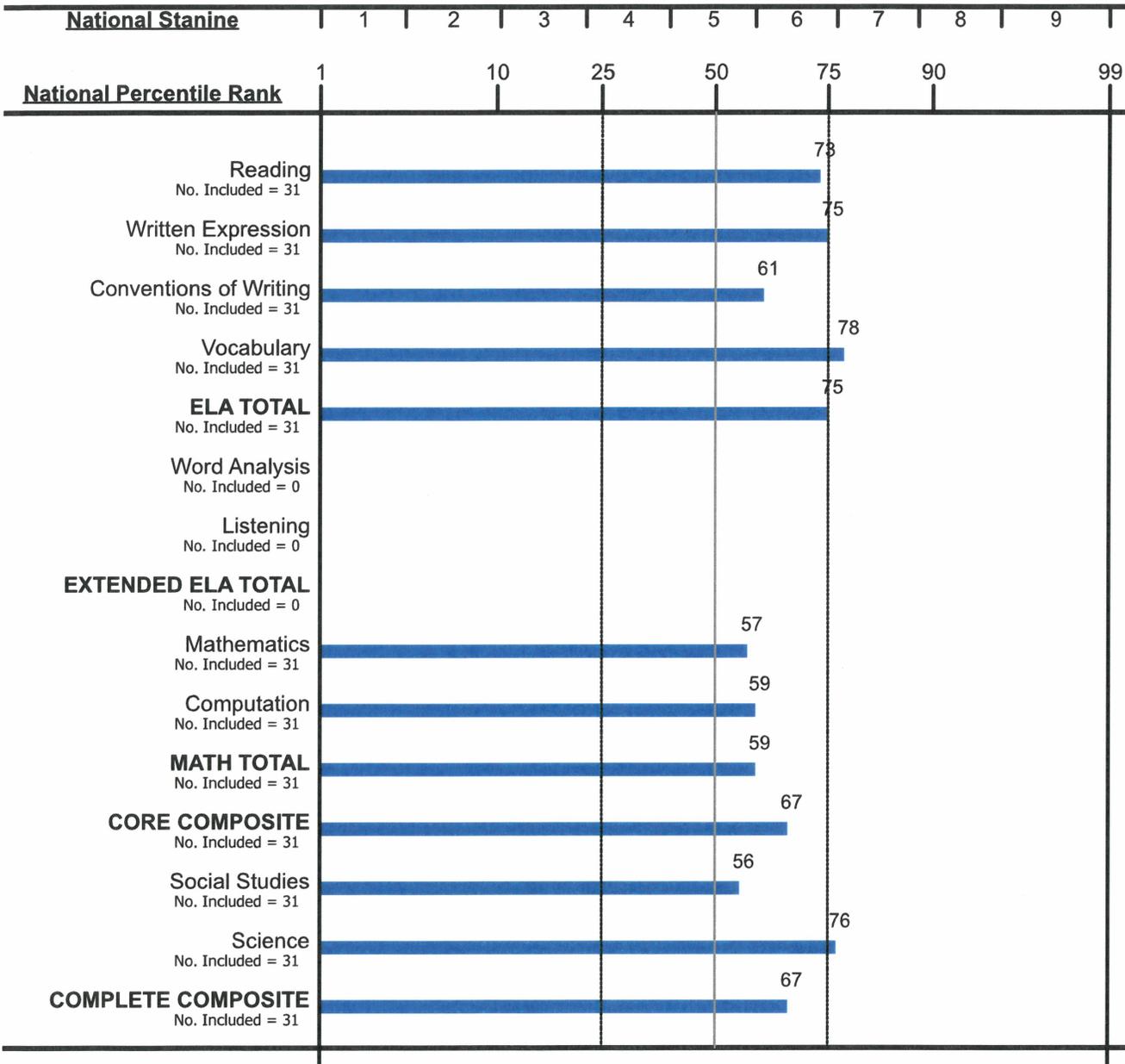


Group Profile for Scgreehampton

Group Code: 401010
 Iowa Assessments™
 Form: E
 Test Date: 04/30/2019
 Norms: Spring 2011

Grade: 3
 Level: 9
 Building: Scgreehampton

State: South Carolina
 Program: AACS



Group Profile for Scgreehampton

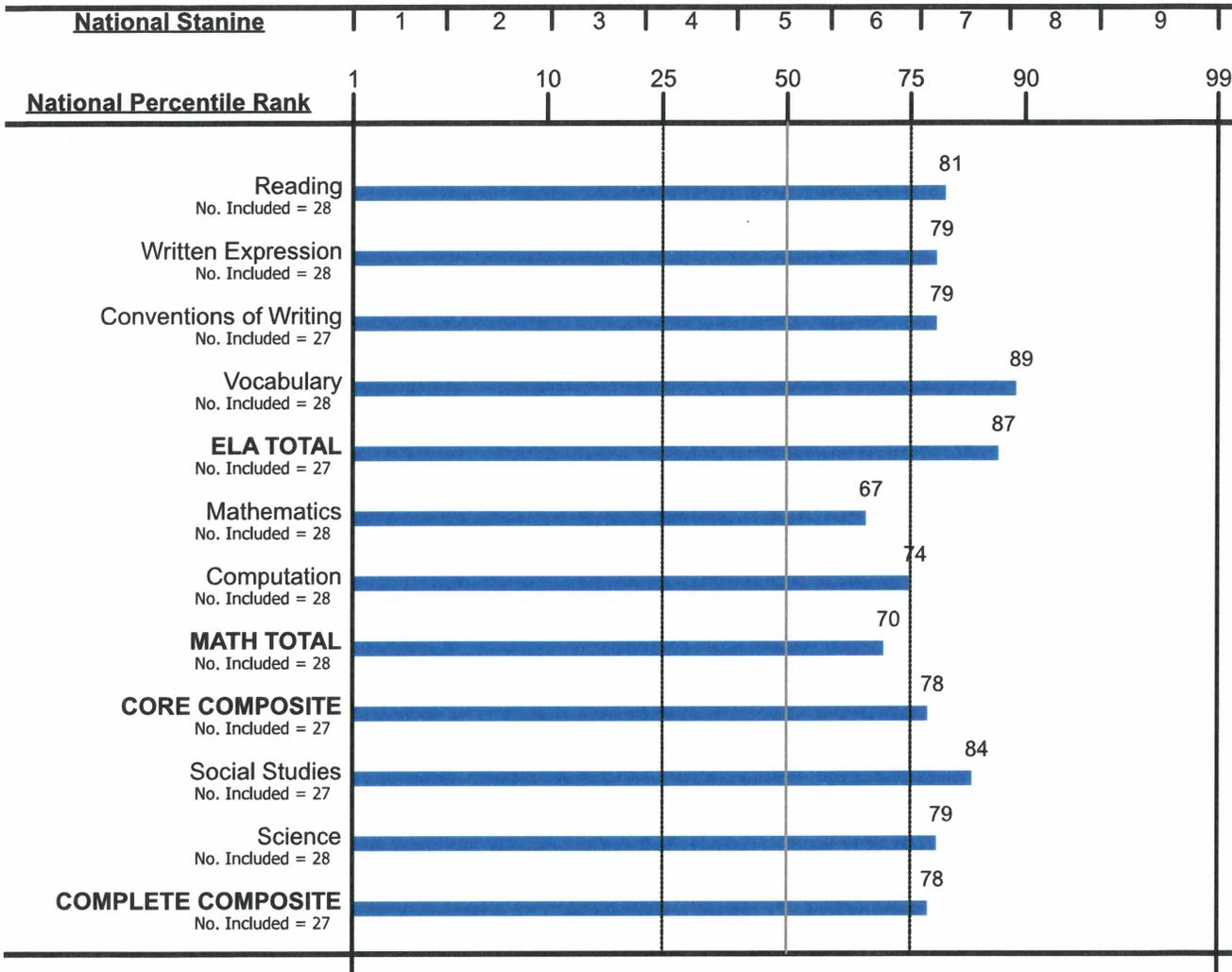
Group Code: 401010
 Iowa Assessments™
 Form: E
 Test Date: 04/30/2019
 Norms: Spring 2011

Grade: 4

Level: 10

Building: Scgreehampton

State: South Carolina
 Program: AACS



Group Profile for Scgreehampton

Group Code: 401010

Iowa Assessments™

Form: E

Test Date: 04/30/2019

Norms: Spring 2011

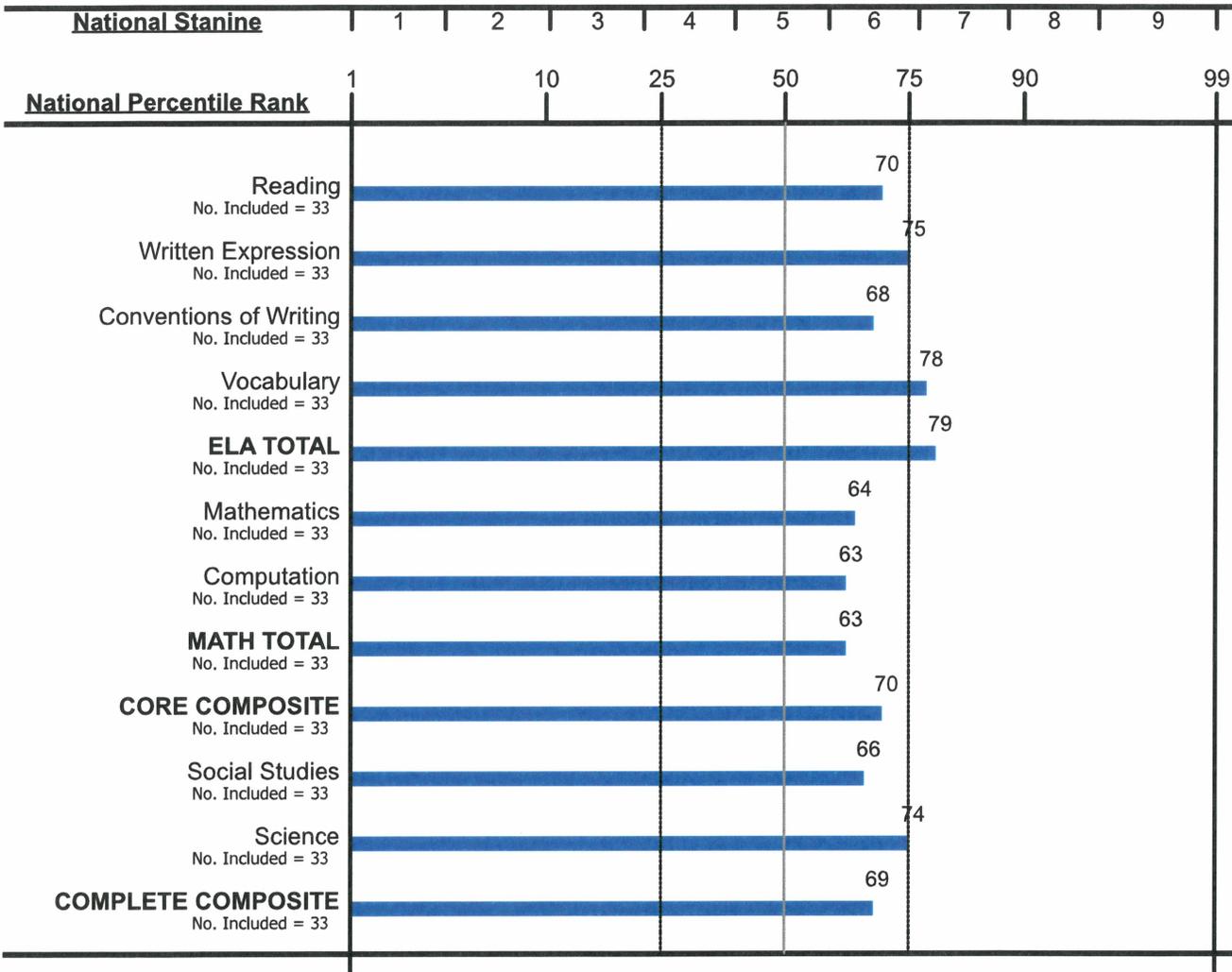
Grade: 5

Level: 11

Building: Scgreehampton

State: South Carolina

Program: AACS



Group Profile for Scgreehampton

Group Code: 401010

Iowa Assessments™

Form: E

Test Date: 04/30/2019

Norms: Spring 2011

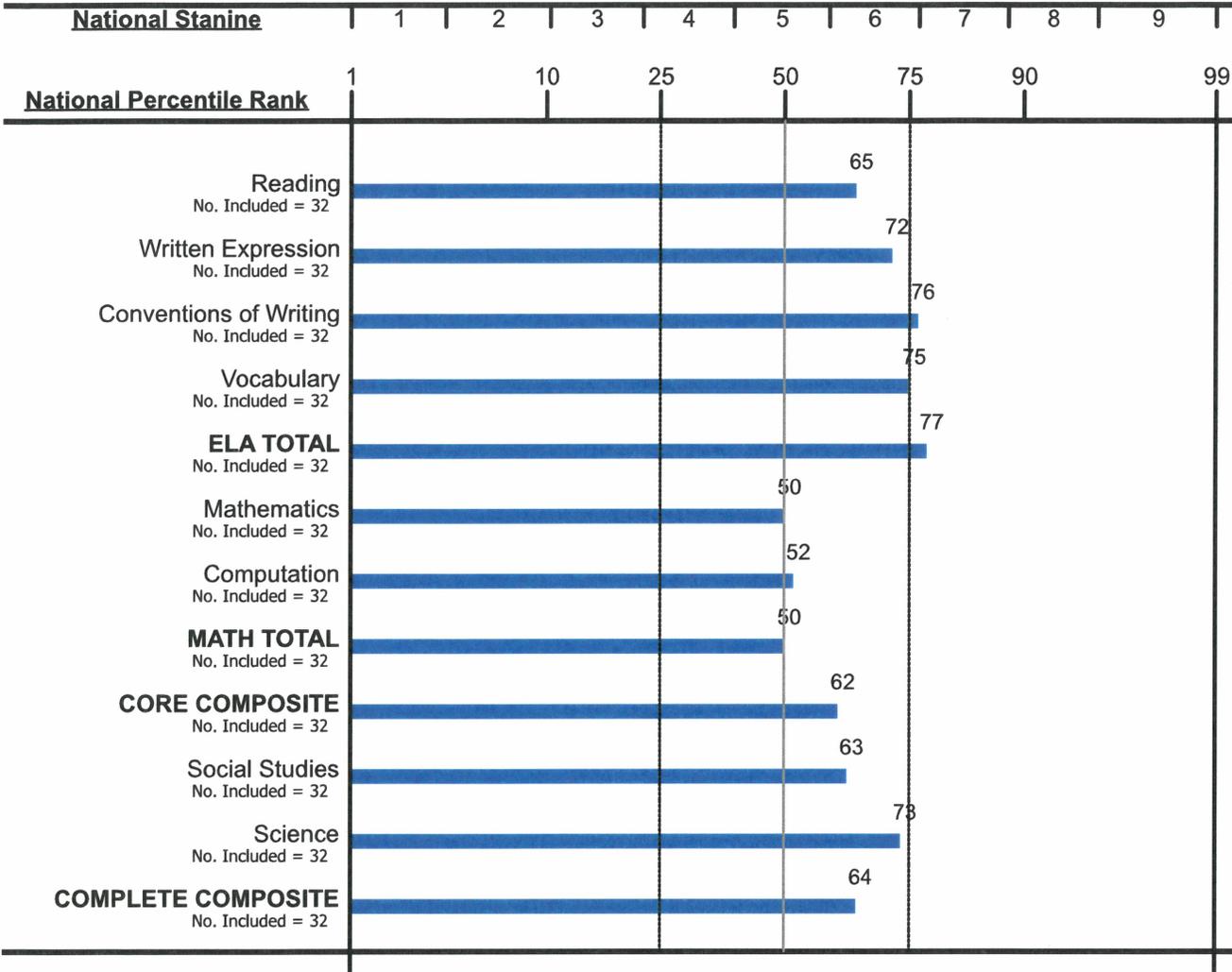
Grade: 6

Level: 12

Building: Scgreehampton

State: South Carolina

Program: AACS



Group Profile for Scgreehampton

Group Code: 401010

Iowa Assessments™

Form: E

Test Date: 04/30/2019

Norms: Spring 2011

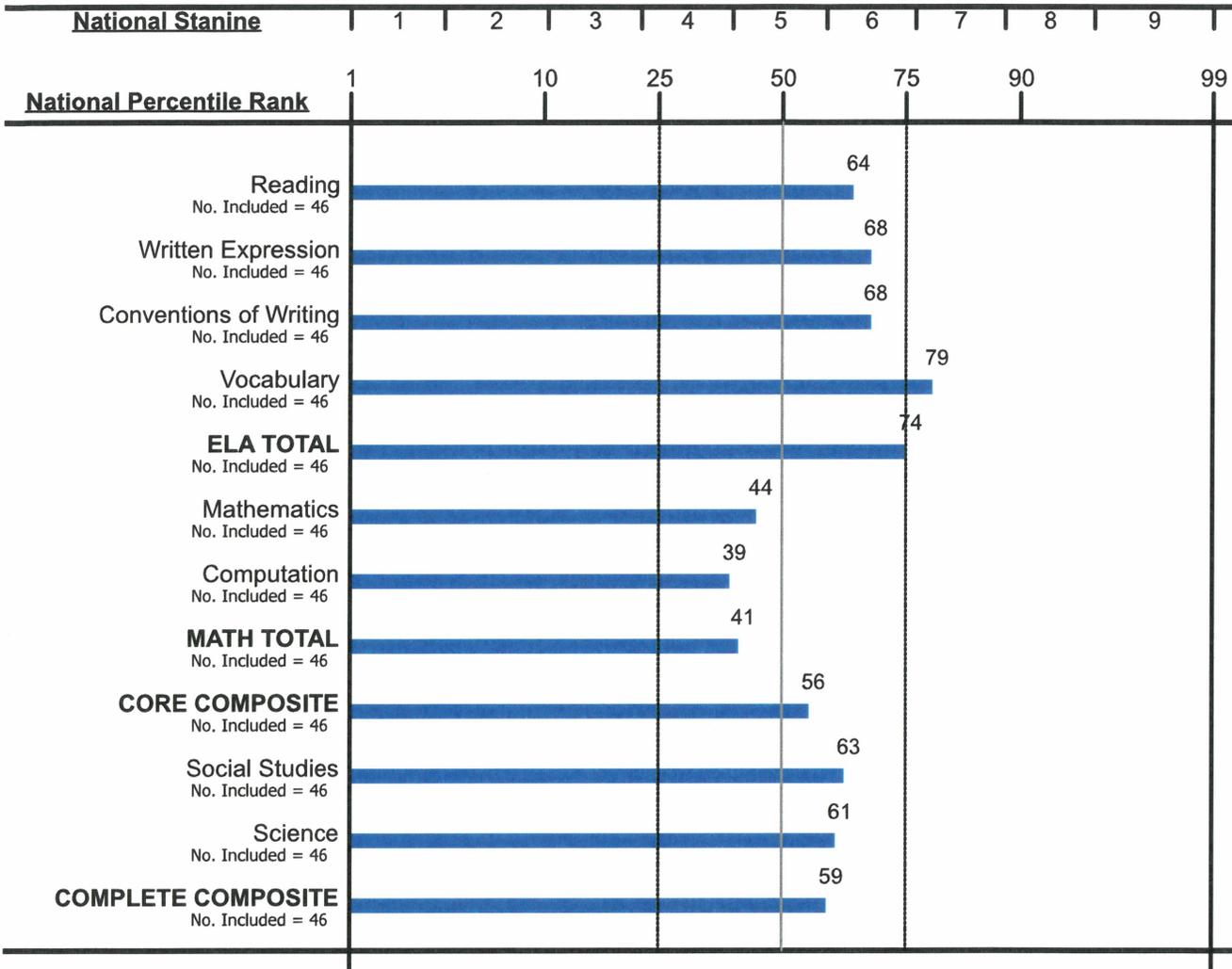
Grade: 7

Level: 13

Building: Scgreehampton

State: South Carolina

Program: AACS



Group Profile for Scgreehampton

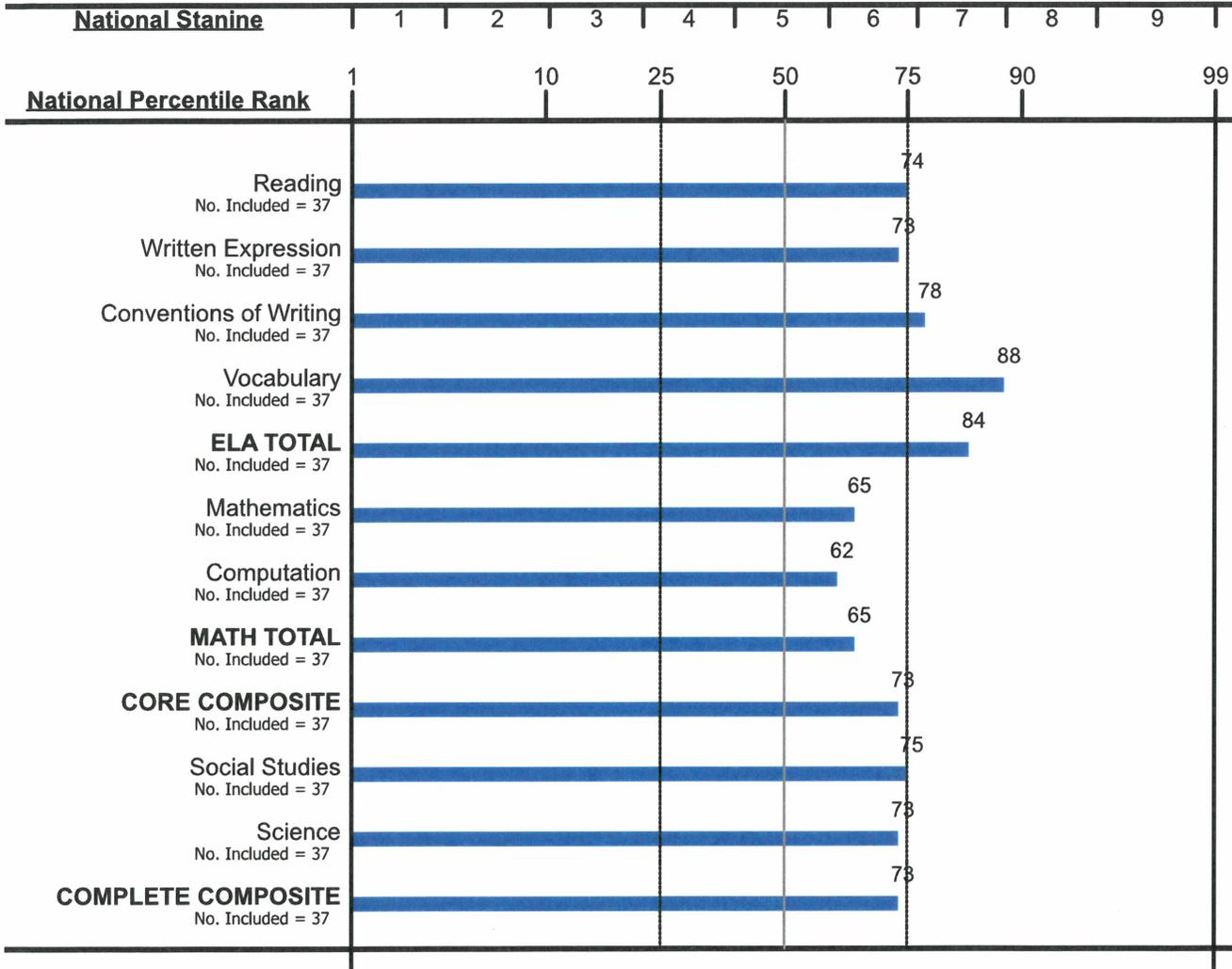
Group Code: 401010
 Iowa Assessments™
 Form: E
 Test Date: 04/30/2019
 Norms: Spring 2011

Grade: 8

Level: 14

Building: Scgreehampton

State: South Carolina
 Program: AACS



Group Profile for Scgreehampton

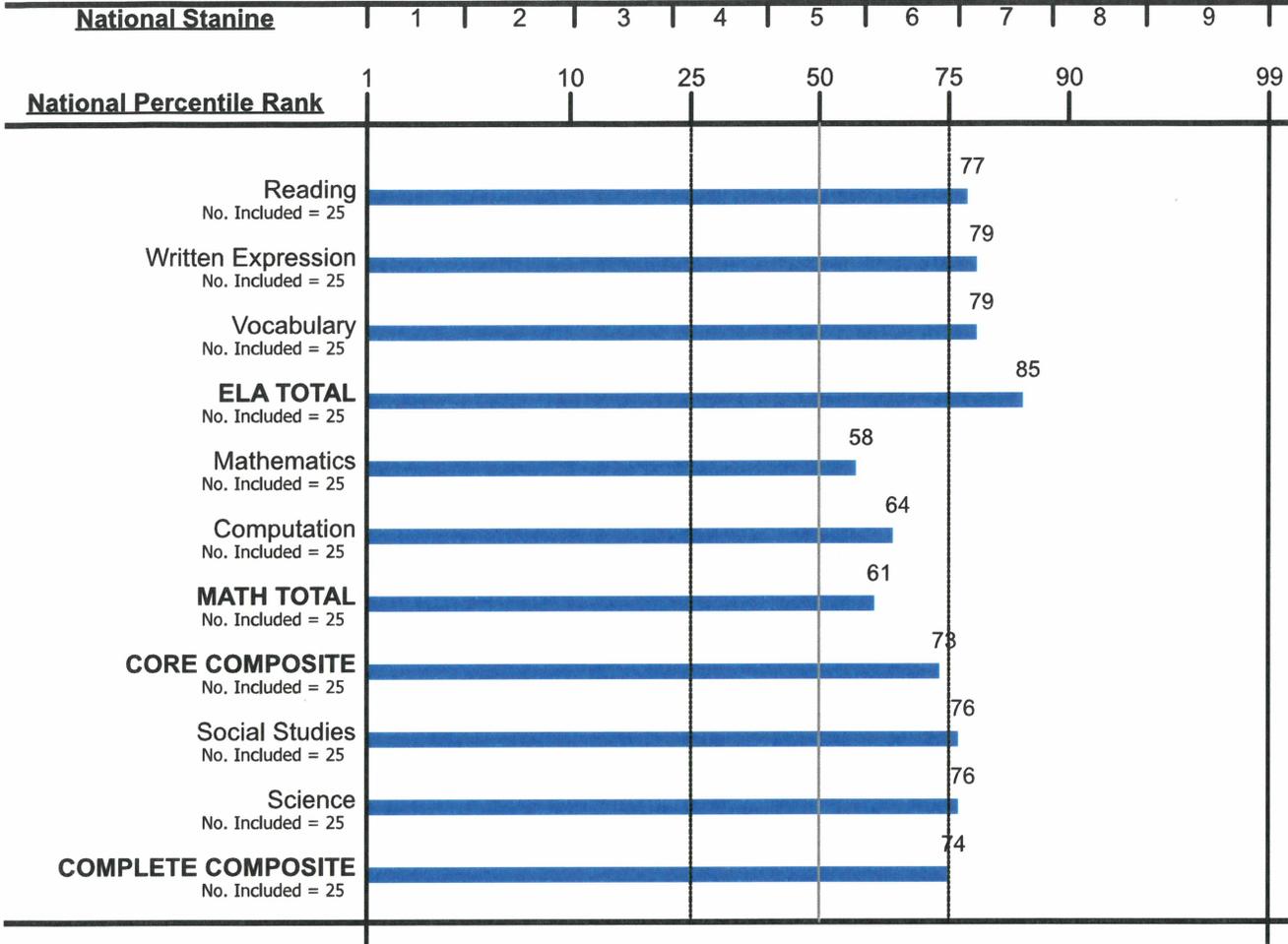
Group Code: 401010
 Iowa Assessments™
 Form: E
 Test Date: 04/30/2019
 Norms: Spring 2011

Grade: 9

Level: 15

Building: Scgreehampton

State: South Carolina
 Program: AACS



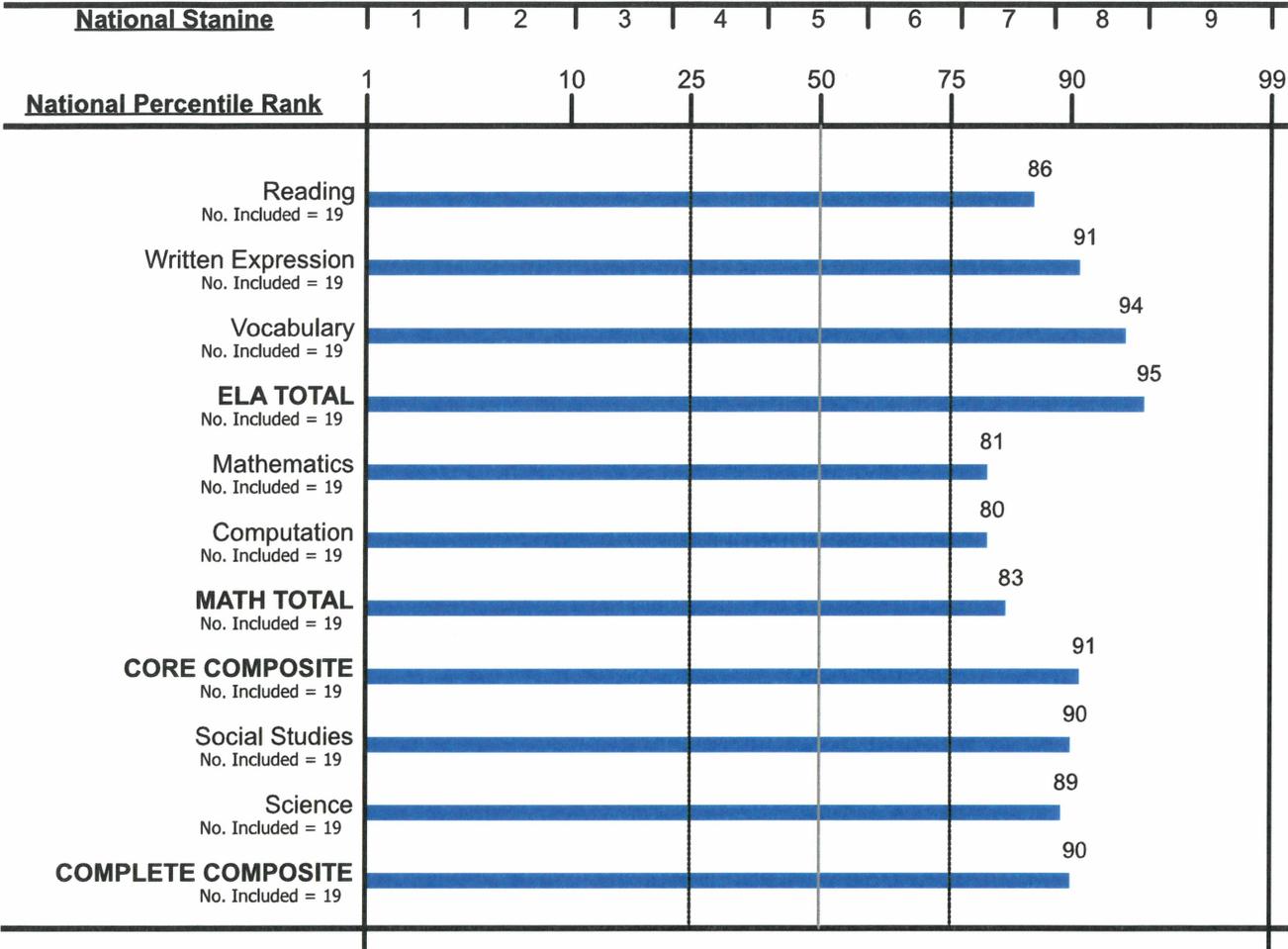
Group Profile for Scgreehampton

Group Code: 401010
 Iowa Assessments™
 Form: E
 Test Date: 04/30/2019
 Norms: Spring 2011

Grade: 10
 Building: Scgreehampton

Level: 16

State: South Carolina
 Program: AACS



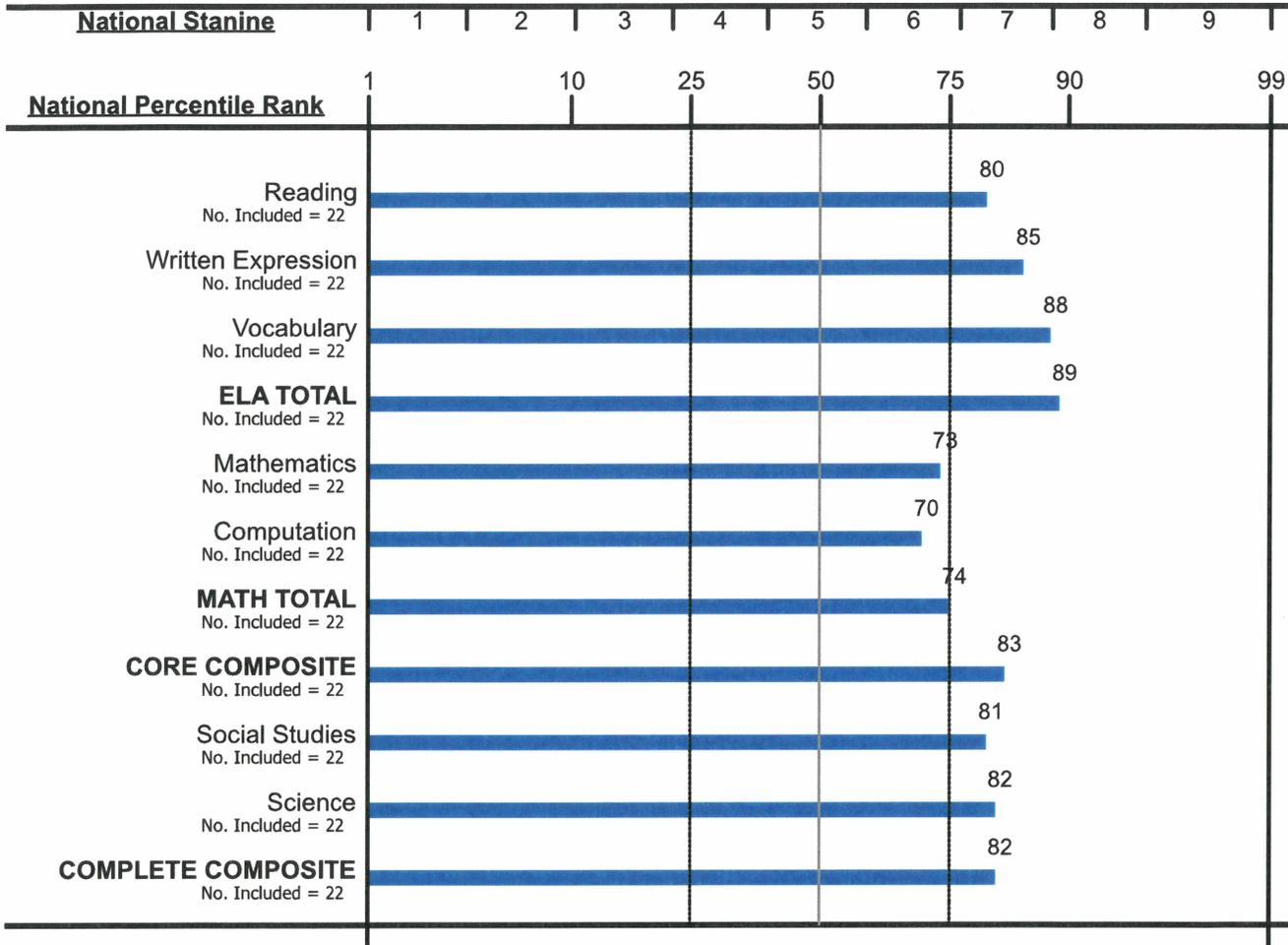
Group Profile for Scgreehampton

Group Code: 401010
 Iowa Assessments™
 Form: E
 Test Date: 04/30/2019
 Norms: Spring 2011

Grade: 11
 Building: Scgreehampton

Level: 17/18

State: South Carolina
 Program: AACCS



Group Profile for Scgreehampton

Group Code: 401010

Iowa Assessments™

Form: E

Test Date: 04/30/2019

Norms: Spring 2011

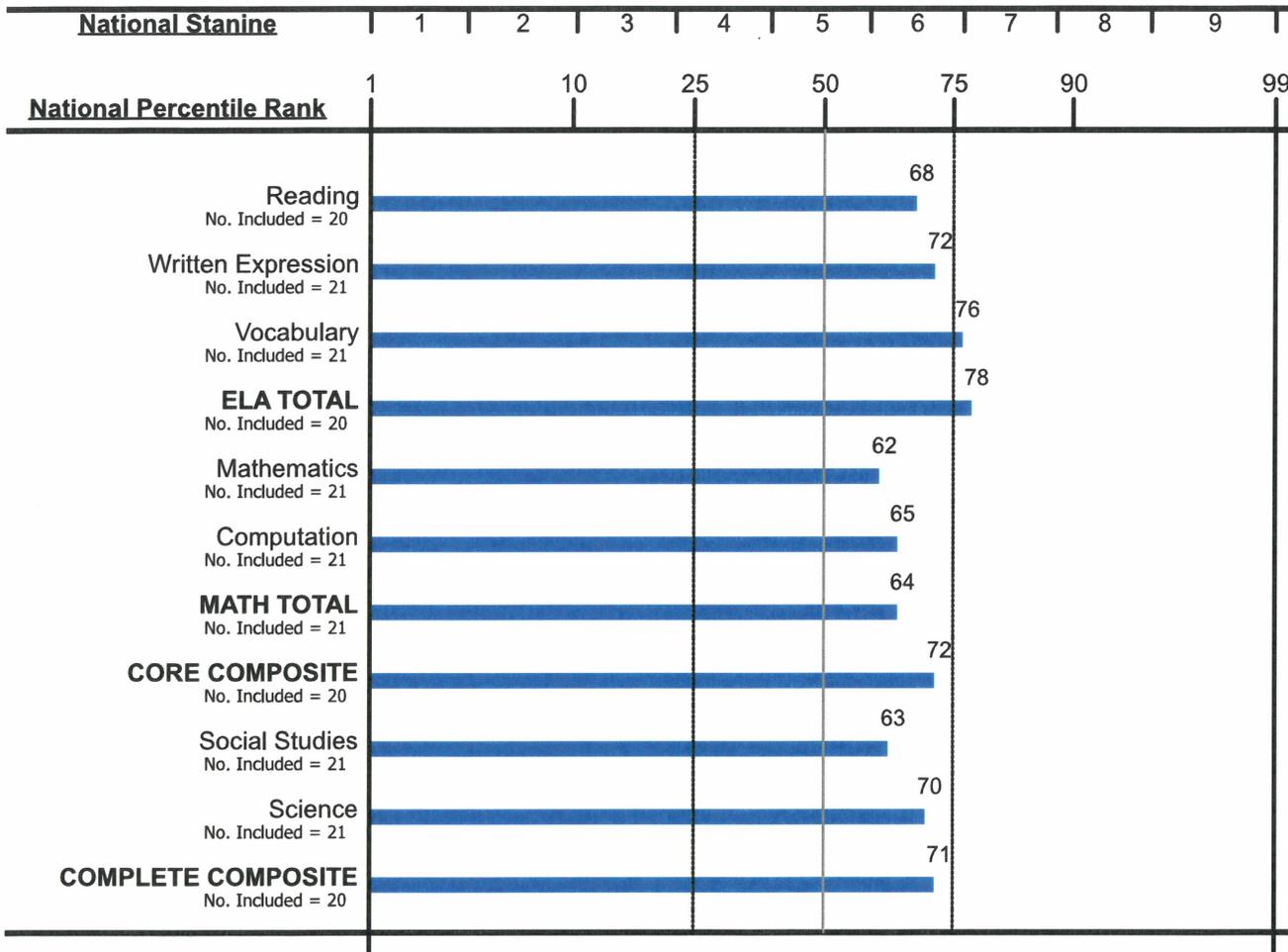
Grade: 12

Level: 17/18

Building: Scgreehampton

State: South Carolina

Program: AACS



HAMPTON PARK CHRISTIAN SCHOOL
Greenville, South Carolina

AGREED-UPON PROCEDURES REPORT

For the Program Year Ended June 30, 2019



MARTIN · SMITH

& COMPANY CPAs

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Dr. Kevin Priest, Administrator
Hampton Park Christian School
875 State Park Road
Greenville, South Carolina 29609

We have performed the procedures enumerated below, which were agreed to by the management of Hampton Park Christian School ("the School"), on its compliance with certain requirements of the SC Education Oversight Committee in its determination of the School's eligibility to participate in the Educational Credit for Exceptional Needs Children Program for the year ended June 30, 2019, in the areas addressed. The School's management is responsible for compliance with the requirements of the Educational Credit for Exceptional Needs Children Program. The sufficiency of these procedures is solely the responsibility of the specified parties in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Specifically, for purposes of this report, we have performed the following procedures and noted the indicated findings:

1. Ascertained that the School can document and verify that all grants received under the Educational Credit for Exceptional Needs Children Program were for eligible children who were enrolled and attended School. We did not determine eligibility regarding disability.
 - a. We obtained documentation to verify that grants received under the Educational Credit for Exceptional Needs Children Program were for eligible children enrolled to attend the School. We noted no findings as a result of our procedures.
2. Verified the total amount of each grant per child from Exceptional SC.
 - a. We compared the total of grants received for each child to the amount(s) disbursed from Exceptional SC. We noted no findings as a result of our procedures.
3. Verified that no grant exceeded \$11,000 during 2018-19 school year.
 - a. We obtained documentation to verify that no individual student's grant exceeded \$11,000 for the 2018-19 school year. We noted no findings as a result of our procedures.
4. If applicable, we verified that the School returned to Exceptional SC a prorated amount of a student's grant if a student withdrew from the School during the school year.
 - a. We verified that the School returned to Exceptional SC a prorated amount of a student's grant if a student withdrew from the School during the school year. We noted no findings as a result of our procedures.

Member: American Institute of Certified Public Accountants • South Carolina Association of Certified Public Accountants

1212 Haywood Road, Bldg. 100 • Greenville, South Carolina 29615 • (864) 232-1040

5. Verified that the total amount of each grant was used for tuition which is defined as "the total amount of money charged for the cost of a qualifying student to attend an independent school including, but not limited to, fees for attending the school and school-related transportation."

- a. We obtained documentation that each grant was used for tuition. We noted no findings as a result of our procedures.

The engagement to apply the Agreed-Upon Procedures was performed in accordance with the standards established by the American Institute of Certified Public Accountants. We were not engaged to, and did not, perform an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the School's compliance with certain requirements of the South Carolina Educational Credit for Exceptional Needs Children Program, as recommended by the South Carolina Education Oversight Committee. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of the School's management and applicable State agencies, and should not be used by anyone other than these specified parties. This restriction is not intended to limit distribution of this report, which is a matter of public record.

Martin Smith & Company CPAs PA

November 15, 2019



November 15, 2019

Martin Smith & Company CPAs, PA
1212 Haywood Road, Building 100
Greenville, South Carolina 29615

In connection with your engagement to apply agreed-upon procedures to the School's compliance with certain requirements of the South Carolina Educational Credit for Exceptional Needs Children Program for the program year ended June 30, 2019, we confirm, to the best of our knowledge and belief, the following representations made to you during your engagement.

1. We are responsible for the School's compliance with the requirements of the South Carolina Educational Credit for Exceptional Needs Children Program.
2. We are responsible for selecting the criteria and for determining that such requirements of the South Carolina Educational Credit for Exceptional Needs Children Program are appropriate for our purposes.
3. We are not aware of instances of noncompliance with the requirements of South Carolina Educational Credit for Exceptional Needs Children Program, including the period of July 1, 2018 to November 15, 2019.
4. There have been no communications from any regulatory agencies, internal auditors, or other independent practitioners or consultants relating to the School's compliance with the requirements of the South Carolina Educational Credit for Exceptional Needs Children Program, including communications received between July 1, 2018 to November 15, 2019.
5. We have made available to you all information that we believe is relevant to the School's compliance with the requirements of the South Carolina Educational Credit for Exceptional Needs Children Program.
6. We have fully responded to all inquiries made to us by you during the engagement.



Kevin Priest
Administrator
Hampton Park Christian School
Greenville, South Carolina

Hampton Park
Christian School

875 State Park Road • Greenville, South Carolina 29609
Phone 864.370.3100 • Fax 864.235.5621
www.hpcsonline.org • email hpcs@hamptonpark.org