

**South Carolina Education Oversight Committee (EOC)
Annual Standards Assurance Form**

School Year: 2019-20

**Application to Participate in
Educational Credit for Exceptional Needs Children (ECENC) Program**

Please complete the information requested below concerning your independent school. This information will be listed on the South Carolina Education Oversight Committee's website, <https://eoc.sc.gov/>.

Independent School Name:	Heritage Academy
Independent School Contact Person:	TINA SPROUSE
Independent School Address:	11 New Orleans Rd.
City, State, Zip Code:	Hilton Head Island SC 29928
Independent School Telephone Number:	(843) - 842-8600
Independent School Fax Number:	(843) - 842-9620
Independent School E-mail Address:	tina.sprouse@heritagehhi.com
Independent School Website Address:	www.heritagehhi.com

Please review the standards below that are based on Act 247 of 2018. An "eligible school" is defined as "an independent school including those religious in nature, other than a public school, at which the compulsory attendance requirements of Section 59-65-10 may be met." Please indicate whether your school has met or intends to meet each standard to ensure the following academic and reporting requirements are met. The South Carolina Education Oversight Committee reserves the right to **request additional documentation** to show the school is in compliance with state law. Failure to meet these standards or reporting requirements will result in your school being denied or removed from participation in the program.

STANDARDS	YES	NO
1. Offers a general education to primary or secondary school students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Does not discriminate on the basis of race, color, or national origin.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Is located in this State.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Has an educational curriculum that includes courses set forth in the state's diploma requirements, graduation certificate requirements for special needs children and where the students attending are administered national achievement or state standardized tests, or both, at progressive grade levels to determine student progress.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Has school facilities that are subject to applicable federal, state, and local laws.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is a member in good standing of the Southern Association of Colleges and Schools, the South Carolina Association of Christian Schools, the South Carolina Independent Schools Association, or the Palmetto Association of Independent Schools.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Provides a specially designed program or learning resource center to provide needed accommodations based on the needs of exceptional needs students or provides onsite educational services or supports to meet the needs of exceptional needs students or is a school specifically existing to meet the needs of only exceptional needs students with documented disabilities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

REPORTING REQUIREMENTS	YES	NO
1. If your school received any grants from Exceptional SC in school year 2018-19, then your school will report to the EOC the number and total dollar amount of grants received in the 2018-19 school year from Exceptional SC by September 1, 2019 .	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Your school will submit to the EOC by September 1, 2019 a statement of services that documents your school: (a) provides a specially designed program or learning resource to provide needed accommodations based on the needs of exceptional needs students; or (b) provides onsite educational services or supports to meet the needs of exceptional needs students; or (c) exists specifically to meet the needs of only exceptional needs students with documented disabilities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Your school will submit to the EOC by November 15, 2019 the <u>school-level</u> assessment results for all grades in the school and for each grade with at least (10) students tested. Results should be provided for English language arts (reading) and mathematics achievement of students in each grade tested in school year 2018-19.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. If your school received grants from Exceptional SC in school year 2018-19, the school will submit by November 15, 2019 <u>individual student test scores</u> on national achievement or state standardized tests for any student in grades one through twelve who received a grant from the program during school year 2018-19. The data will be collected using a secure portal. No personally identifiable information will be published; instead, the information will be aggregated.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. If your school received grants from Exceptional SC in school year 2018-19, the school will submit to the EOC a copy of a compilation, review, or compliance audit of the organization's financial statements as relating to the grants received, conducted by a certified public accounting firm by November 15, 2019 .	<input checked="" type="checkbox"/>	<input type="checkbox"/>

I assure that all documents submitted to the SC Education Oversight Committee for the purpose of applying as an eligible school, as defined by state law, is true, accurate, and complete under penalty of perjury in accordance with Section 16-9-10 of the South Carolina Code of Laws. Failure to report to the EOC the required data will result in the school being removed from the list of approved schools.

Signature: Tina Sprouse

Date: 2-26-19

Print Name of Signature Above: TINA SPROUSE

Title: Director of Admissions

Email: tina.sprouse@heritagehhi.com

**Document A
Grants Received**

**Educational Credit for Exceptional Needs Children (ECENC) Program
2019-20**

Independent School Name: Heritage Academy

An independent school participating in the ECENC Program is required to submit the following information by **September 1**:

How many students in kindergarten through grade 12 were enrolled in your school in the prior school year? 85

What is the total number of grants and total amount of grants received in the prior school year from Exceptional SC? Please complete the following chart and sign below.

If no grants for any qualifying student were received from Exceptional SC in the prior school year, please indicate with "0" grants received and "\$0" in total amount of grants received from Exceptional SC.

	Total Number of Grants Received	Total Amount of Grants Received
#	2	\$ 8,630 ⁰⁰

Total number of grants is the number of individual children/students who received a grant even if the school received more than one grant for a specific child/student.

Signature: Tina Sprouse

Date: 8/28/19

Print Name of Signature Above: TINA B. Sprouse

Title: Director of Admissions

Email: tina.sprouse@heritagehhi.com

**Document B
Statement of Services**

**Educational Credit for Exceptional Needs Children (ECENC) Program
2019-20**

Independent School Name: Heritage Academy

An independent school participating in the Educational Credit for Exceptional Needs Children is required to submit a Statement of Services by **September 1** that documents that the school:

- (a) provides a specially designed program or learning resource to provide needed accommodations based on the needs of exceptional needs students; or
- (b) provides onsite educational services or supports to meet the needs of exceptional needs students; or
- (c) exists specifically to meet the needs of only exceptional needs students with documented disabilities.

Please sign below and attach a statement of services.

Signature: Tina Sprouse

Date: 8/28/19

Print Name of Signature Above: Tina Sprouse

Title: Director of Admissions

Email: tina.sprouse@heritagehhi.com

Proctored Classroom for Missed Exams and Study Skills Assistance

The Academic Support Center (ASC) provides additional support to students pursuing their extra-curricular passions and tournament travel by providing a systematized environment for make-up testing. The ASC teacher will proctor make-up tests for students with the approval and coordination with their instructor. Students in the morning program will make up tests during 4th block; afternoon students will make up tests during 3rd block. Students who are enrolled in more than three classes or students with a mid-day schedule, can arrange alternative testing times. Students must sign up directly with the ASC learning specialist. 24-hour advanced notice is required.

Any student who wishes to receive study skills assistance may do so by scheduling a time directly with the ASC learning specialist. Students will receive help in reviewing for tests and quizzes, organizational planning, study techniques, note taking, and writing and editing of student papers. Additional areas of support may be requested.

Helping Students Excel in the Academic Support Center

The purpose of the Academic Support Center (ASC) at Heritage Academy is to ensure that each individual student's learning needs are addressed to help meet the unique and vigorous challenges of Heritage Academy's curriculum with success and a sense of competence. Academic assistance is available to any student who is having academic difficulty at Heritage, with a particular focus on serving students with learning differences.

**All students, including students diagnosed with a learning difference, must meet the same requirements for admission and promotion at Heritage Academy.*

The ASC is directed by a learning specialist who provides support to students identified and assessed with specific learning needs in sixth through twelfth grade. The learning specialist provides differentiated learning support, comprehensive academic resources, monitoring of, and advocacy for the students. The focus is on helping students successfully navigate Heritage Academy's curricular expectations and maximize academic potential.

Modified testing procedures can only be utilized by students who have the accommodation approved in their student support plan. Students who are granted accommodations are eligible for using the ASC.

Reasonable accommodation may include one or more of the following:

- extended testing time and writing assignments
- small group testing in a room with reduced distractions
- modified tests
- oral testing
- the assistance of a reader and/or scribe
- support for time management, projects, test and quiz preparation
- use of voice recognition software
- use of spelling and grammar assistive devices when permitted
- use of calculators when permitted
- assistance with written expression
- organizational skills support
- *when approved by College Board or ACT, school based testing is provided.*



11 New Orleans Rd.

Hilton Head Island, SC 29928

Grades 6-12

(843) 842-8600

2018-19 Standardized Testing Summary

ACT Aspire for grades 6-9

There were less than 10 students in each one of these grade levels

PSAT Grade 10 – first year Fall 2018.

2018 – 15 students tested

Mean score for EWR 493

Reading: 80% near/on track for college readiness 25 ms

Writing: 87% near/on track for college readiness 24 ms

Mean score for Math – 507

ACT

October 2018 Grades 11-12 includes 10 test takers – native speakers and ESL

5-year trend is up to 22.9 composite score. National average is 18.3

	Heritage Academy / National Average	
73% ready for college English composition	20.8	17.3
73% ready for college algebra	23.7	18.2
55% ready for college social studies	no comparison given	
64% ready for college biology	24.0	18.5

SAT 2018 Heritage Academy grade 11-12 includes 15 test takers - native speakers and ESL

HA -494 EWR – 9% at mean score tier 600-900
41% at mean score tier 500-590
41% below mean score tier 300-490
9% below mean score in tier 300-390

HA 520 Math – 3% at mean score tier 700-800
9% at mean score tier 600-690
44% at mean score 500-590
44% below mean score tier 400-490

SAT 2019 Heritage Academy grades 11-12 includes 28 test takers – native speakers and ESL

HA 505 EWR - 4% at mean score tier 700-800
14% at mean score tier 600-690
32% at mean score tier 500-590
36% below mean score tier 400-490
14% below mean score in tier 300-390

HA 540 Math - 4% at mean score tier 700-800
21% at mean score tier 600-690
50% at mean score tier 500-590
21% below mean score tier 400-490
4% below mean score tier 300-390

**EDUCATION SERVICES, INC.
d/b/a HERITAGE ACADEMY**

AGREED-UPON PROCEDURES

FOR THE YEAR ENDED JUNE 30, 2019

**INDEPENDENT ACCOUNTANTS' REPORT
 ON APPLYING AGREED-UPON PROCEDURES**

To Education Services, Inc. d/b/a Heritage Academy
 and the South Carolina Education Oversight Committee:

We have performed the procedures enumerated below, which were agreed to by Education Services, Inc. d/b/a Heritage Academy ("Heritage Academy") and the South Carolina Education Oversight Committee on certain records and transactions of Heritage Academy for the purpose of confirming that the Heritage Academy can document compliance with the requirements of the Educational Credit for Exceptional Needs Children Program (the Program) for the year ended June 30, 2019. Heritage Academy's management is responsible for documenting compliance with the requirements of the Educational Credit for Exceptional Needs Children Program. The sufficiency of these procedures is solely the responsibility of Heritage Academy. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

Agreed-upon Procedure	Findings
Verify that:	
1. The independent school can document and verify that all grants received under the Educational Credit for Exceptional Needs Children Program in 2018-19 were for eligible children enrolled in the school.	We discussed the application procedure and the documentation requirements for the application with the school and a parent of a student. We obtained documentation regarding enrollment and attendance records and observed that the students attended the school during the 2018/2019 school year. No exceptions were found as a result of applying this procedure.
2. The independent school can document the total amount of each grant per child from every scholarship funding organization (SFO).	We obtained the total of grants received by the Heritage Academy for each student and compared the amounts received to the amounts disbursed from the scholarship funding organization to the school. No exceptions were found as a result of applying this procedure.

Agreed-upon Procedure	Findings
<p>3. The independent school can document that no grant exceeded \$11,000 as specified under Proviso 109 during the school year 2018-19.</p>	<p>We obtained enrollment agreements and copies of disbursements from the scholarship funding organization for each student receiving a grant and determined that no student's grant exceeded \$11,000.</p> <p>No exceptions were found as a result of applying this procedure.</p>
<p>4. If applicable, the independent school returned a prorated amount of the grant to the SFO if any student withdrew during the school year.</p>	<p>We obtained each recipient's attendance report and viewed the semesters credits awarded for the 2018 – 2019 academic year. No student withdrew during the year.</p> <p>No exceptions were found as a result of applying this procedure.</p>
<p>5. The total amount of each grant was used for tuition, which is defined as "the total amount of money charged for the cost of a qualifying student to attend an independent school including, but not limited to, fees for attending the school and school-related transportation."</p>	<p>We obtained the Heritage Academy re-enrollment agreements for the 2018 – 2019 academic year and verified that the tuition amount exceeded each of the grant amounts. We also obtained documentation from the Heritage Academy's accounting system and verified that each of the recipients' grant amounts were applied to the recipients' tuition account balance.</p> <p>No exceptions were found as a result of applying this procedure.</p>

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on Heritage Academy's compliance with the requirements of the Educational Credit for Exceptional Needs Children Program for the year ended June 30, 2019. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of Heritage Academy and the South Carolina Education Oversight Committee and is not intended to be and should not be used by anyone other than those specified parties.



Bluffton, South Carolina
 October 25, 2019