

**South Carolina Education Oversight Committee (EOC)
Annual Standards Assurance Form**

School Year: 2019-20

**Application to Participate in
Educational Credit for Exceptional Needs Children (ECENC) Program**

Please complete the information requested below concerning your independent school. This information will be listed on the South Carolina Education Oversight Committee's website, <https://eoc.sc.gov/>.

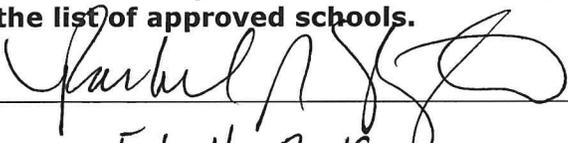
Independent School Name:	Hilton Head Christian Academy
Independent School Contact Person:	Rachel Bagenstose
Independent School Address:	55 Gardner Drive
City, State, Zip Code:	Hilton Head Island, SC 29926
Independent School Telephone Number:	(843) - 681 - 2878
Independent School Fax Number:	(843) - 681 - 9759
Independent School E-mail Address:	rbagenstose@hhca.org
Independent School Website Address:	www.hhca.org

Please review the standards below that are based on Act 247 of 2018. An "eligible school" is defined as "an independent school including those religious in nature, other than a public school, at which the compulsory attendance requirements of Section 59-65-10 may be met." Please indicate whether your school has met or intends to meet each standard to ensure the following academic and reporting requirements are met. The South Carolina Education Oversight Committee reserves the right to **request additional documentation** to show the school is in compliance with state law. Failure to meet these standards or reporting requirements will result in your school being denied or removed from participation in the program.

STANDARDS	YES	NO
1. Offers a general education to primary or secondary school students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Does not discriminate on the basis of race, color, or national origin.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Is located in this State.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Has an educational curriculum that includes courses set forth in the state's diploma requirements, graduation certificate requirements for special needs children and where the students attending are administered national achievement or state standardized tests, or both, at progressive grade levels to determine student progress.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Has school facilities that are subject to applicable federal, state, and local laws.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is a member in good standing of the Southern Association of Colleges and Schools, the South Carolina Association of Christian Schools, the South Carolina Independent Schools Association, or the Palmetto Association of Independent Schools.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Provides a specially designed program or learning resource center to provide needed accommodations based on the needs of exceptional needs students or provides onsite educational services or supports to meet the needs of exceptional needs students or is a school specifically existing to meet the needs of only exceptional needs students with documented disabilities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

REPORTING REQUIREMENTS	YES	NO
1. If your school received any grants from Exceptional SC in school year 2018-19, then your school will report to the EOC the number and total dollar amount of grants received in the 2018-19 school year from Exceptional SC by September 1, 2019 .	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Your school will submit to the EOC by September 1, 2019 a statement of services that documents your school: (a) provides a specially designed program or learning resource to provide needed accommodations based on the needs of exceptional needs students; or (b) provides onsite educational services or supports to meet the needs of exceptional needs students; or (c) exists specifically to meet the needs of only exceptional needs students with documented disabilities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Your school will submit to the EOC by November 15, 2019 the <u>school-level</u> assessment results for all grades in the school and for each grade with at least (10) students tested. Results should be provided for English language arts (reading) and mathematics achievement of students in each grade tested in school year 2018-19.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. If your school received grants from Exceptional SC in school year 2018-19, the school will submit by November 15, 2019 <u>individual student test scores</u> on national achievement or state standardized tests for any student in grades one through twelve who received a grant from the program during school year 2018-19. The data will be collected using a secure portal. No personally identifiable information will be published; instead, the information will be aggregated.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. If your school received grants from Exceptional SC in school year 2018-19, the school will submit to the EOC a copy of a compilation, review, or compliance audit of the organization's financial statements as relating to the grants received, conducted by a certified public accounting firm by November 15, 2019 .	<input checked="" type="checkbox"/>	<input type="checkbox"/>

I assure that all documents submitted to the SC Education Oversight Committee for the purpose of applying as an eligible school, as defined by state law, is true, accurate, and complete under penalty of perjury in accordance with Section 16-9-10 of the South Carolina Code of Laws. Failure to report to the EOC the required data will result in the school being removed from the list of approved schools.

Signature: 

Date: Feb 4, 2019

Print Name of Signature Above: Rachel Bagenstose

Title: Chief Financial Officer

Email: rbagenstose@hhea.org

**Document A
Grants Received**

**Educational Credit for Exceptional Needs Children (ECENC) Program
2019-20**

Independent School Name: Hilton Head Christian Academy

An independent school participating in the ECENC Program is required to submit the following information by **September 1**:

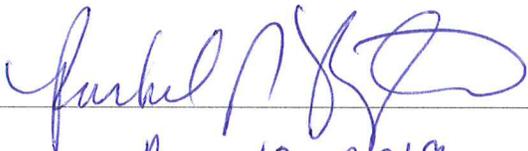
How many students in kindergarten through grade 12 were enrolled in your school in the prior school year? 385

What is the total number of grants and total amount of grants received in the prior school year from Exceptional SC? Please complete the following chart and sign below.

If no grants for any qualifying student were received from Exceptional SC in the prior school year, please indicate with "0" grants received and "\$0" in total amount of grants received from Exceptional SC.

Total Number of Grants Received	Total Amount of Grants Received
# <u>35</u>	\$ <u>264,149</u>

Total number of grants is the number of individual children/students who received a grant even if the school received more than one grant for a specific child/student.

Signature: 

Date: Aug 13, 2019

Print Name of Signature Above: Rachel Bagenstose

Title: Chief Financial Officer

Email: rbagenstose@hhca.org

**Document B
Statement of Services**

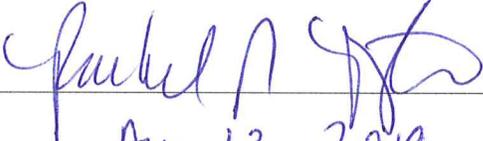
**Educational Credit for Exceptional Needs Children (ECENC) Program
2019-20**

Independent School Name: Hilton Head Christian Academy

An independent school participating in the Educational Credit for Exceptional Needs Children is required to submit a Statement of Services by **September 1** that documents that the school:

- (a) provides a specially designed program or learning resource to provide needed accommodations based on the needs of exceptional needs students; or**
- (b) provides onsite educational services or supports to meet the needs of exceptional needs students; or**
- (c) exists specifically to meet the needs of only exceptional needs students with documented disabilities.**

Please sign below and attach a statement of services.

Signature: 

Date: Aug 13, 2019

Print Name of Signature Above: Rachel Bagenstose

Title: Chief Financial Officer

Email: rbagenstose@hhca.org

DESCRIPTION OF SERVICES – HILTON HEAD CHRISTIAN ACADEMY

****Pulled directly from our website – www.hhca.org/page/academics/academic-enrichment-opportunities.*

Educational Therapy addresses cognitive and perceptual processing deficits associated with learning disabilities. Educational Therapy targets the underlying causes of learning problems, not only subject-based difficulties.

NILD Educational Therapy is founded upon the theory and research of the Mediated Learning Experience and includes 26+ techniques combined with individualized instruction for each student. NILD Educational Therapy comprehensively addresses cognitive and perceptual processing deficits that are associated with the following learning difficulties:

- Visual/Auditory Perception, Memory, or Sequencing
- Visual-Motor Integration
- Processing Speed
- Spatial and/or Temporal Relations
- Cognitive Processing with emphasis on Critical Thinking/Abstract/Logical Reasoning
- Receptive/Expressive Language Processing
- Verbal/Nonverbal Reasoning
- Specific Academic Area (Spelling, Reading, Writing, Math)

For more information on NILD Educational Therapy, go to <http://www.nild.org> or contact [Anne Poole](#) or [Jennifer Hubbard](#).

Tutoring is considered to be a specific subject area focus for short-term intervention or remediation. In addition to the 3:00-3:30 tutoring time offered by classroom teachers, students can contact HHCA's Academic Resource Center for additional classroom support. ARC teachers can assist in matching students with tutors who meet their needs. A list of outside tutors is available upon request as well.

Levels of Services and Fees

- **Tier 3**

This is our highest level of support and intervention. Students in this tier receive individualized educational therapy from our NILD certified instructors. They also receive support in the form of study strategies, organizational strategies, and targeted tutoring as needed in specific content areas. Students in this tier attend the ARC for support five days per week in lieu of an elective period. Students in this tier receive classroom and testing accommodations as indicated in their psychological report.

Requirements: A current (within two years) Psychological Evaluation

- **Tier 2**

This is our most common level of support and intervention. Students in this tier do not receive educational therapy. Rather, they receive support in the form of study strategies, organizational strategies, and targeted tutoring as needed in specific content areas. It is not uncommon for students in this tier to be able to work within small groups of similar students led by our ARC

instructors. Students in this tier attend the ARC in lieu of an elective period. Students in this tier receive classroom and testing accommodations as indicated in their psychological report.

Requirements: A current (within two years) Psychological Evaluation

- **Tier 1**

This tier is for students who could benefit from additional academic support structures. Unlike the other tiers, there is no psychological report required for this tier. However, sessions are scheduled and billed on an individual basis and are subject to scheduling and space limitations. Students in this tier can take advantage of additional coaching in study and organizational strategies. They can also receive subject area tutoring as available from our ARC instructors. Sessions are scheduled during the student's elective period as a pullout activity. In cases where a student does not have a psychological report indicating the appropriateness of classroom and testing accommodations,

Requirements: An interview between the student's parents and ARC staff is required. Tier 1 services are subject to availability once the needs of all Tier 2 and Tier 3 students have been met.

- **Lower School Track**

Students in the lower school track receive individualized educational therapy, subject area tutoring, and classroom support. Students in this track will work with our ARC instructors during times scheduled as pullout sessions from their specials periods. ARC staff will work with parents and the student's teachers to schedule the sessions in a manner most beneficial to the student.

Requirements: Students may be admitted to the Lower School Track if a Psychological Evaluation is being sought, but not yet completed.

Accommodations

According to the National Center for Learning Disabilities, "accommodations are alterations in the way tasks are presented that allow children with learning disabilities to complete the same assignments as other students. Accommodations do not alter the content of assignments, do not give students an unfair advantage, or in the case of assessments, do not change what a test measures. They do make it possible for students with learning disabilities to show what they know without being impeded by their disability." Accommodations that HHCA can reasonably offer students include:

1. Permission for the use of laptop computers in the classroom.
2. With permission from the instructor, the use of a recording device in the classroom.
3. Assistance with note taking.
4. Extended time for students to complete tests and classroom assignments.
5. The use of a word processing program for spelling and composition.
6. In cases of extreme disability in a given area, alterations in course requirements may be considered on a case-by-case basis.
7. Oral reading and/or interpretation of directions and test questions.
8. Testing in a separate location.



Hilton Head Christian Academy

Standardized Testing Summary 2018-19

Grade Level	Test			
	Average SAT Scores			Average ACT
	ERW	Math	SAT Total	
12	565	549	1114	21
11	562	533	1095	22
Average PSAT Scores				
	ERW	Math	PSAT Total	
10	490	455	945	
9 (PSAT 8/9)	475	448	923	
Iowa Tests (Percentiles)				
	Reading	Language	Math	Total
8	67	59	64	63
7	60	63	63	62
6	70	65	71	69
5	73	72	69	72
4	75	71	68	71
3	53	47	65	52
Iowa Tests (Grade Level Equivalents)				
	Reading	Language	Math	Total
8	10.8	10.0	10.2	10.3
7	8.7	9.4	9.0	9.0
6	8.3	8.3	8.4	8.3
5	7.3	7.7	6.8	7.2
4	6.1	6.2	5.6	5.9
3	3.9	3.6	4.3	3.8
MAP Tests (Percentiles)				
	Reading		Math	
2	64.5		68.3	
1	53.3		52.5	
K	37.4		41.2	



Independent Accountant's Report

We have examined Hilton Head Christian Academy's compliance with Act 247 of 2019 for school year 2018-19. Management is responsible for Hilton Head Christian Academy's compliance with those requirements. Our responsibility is to express an opinion on Hilton Head Christian Academy's compliance based on our examination.

The term compliance refers to a determination of whether Hilton Head Christian Academy in the prior fiscal year complied with the requirements of the Educational Credit for Exceptional Needs Children Program. We confirm that:

1. the independent school can document and verify that all grants received under the Educational Credit for Exceptional Needs Children Program in 2018-19 were for eligible children enrolled in the school;
2. the independent school can document the total amount of each grant per child from Exceptional SC;
3. the independent school can document that no grant exceeded \$11,000 during school year 2018-19;
4. the independent school returned a prorated amount of the grant to Exceptional SC if any student withdrew during the school year; and
5. the total amount of each grant was used for tuition which is defined as "the total amount of money charged for the cost of a qualifying student to attend an independent school including, but not limited to, fees for attending the school and school-related transportation."

This agreed upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to, and did not, conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectfully, on the records of and procedures applied by Hilton Head Christian Academy related to the Educational Credit for Exceptional Needs Children program. Accordingly, we do not express an opinion or conclusion. Had we performed additional procedures; other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of Hilton Head Christian Academy and the SC Education Oversight Committee and is not intended to be and should not be used by anyone other than those specified parties.

A handwritten signature in black ink that reads "Pamela June, CPA". The signature is written in a cursive style.

Pamela June, CPA
June CPA
November 11, 2019