

**South Carolina Education Oversight Committee (EOC)
Annual Standards Assurance Form**

School Year: 2019-20

**Application to Participate in
Educational Credit for Exceptional Needs Children (ECENC) Program**

Please complete the information requested below concerning your independent school. This information will be listed on the South Carolina Education Oversight Committee's website, <https://eoc.sc.gov/>.

Independent School Name:	Mason Preparatory School
Independent School Contact Person:	Erik Kreutner
Independent School Address:	56 Halsey Blvd.
City, State, Zip Code:	Charleston, SC 29401
Independent School Telephone Number:	(843) - 723-0664
Independent School Fax Number:	(843) - 723-1104
Independent School E-mail Address:	kreutner@masonprep.org
Independent School Website Address:	www.masonprep.org

Please review the standards below that are based on Act 247 of 2018. An "eligible school" is defined as "an independent school including those religious in nature, other than a public school, at which the compulsory attendance requirements of Section 59-65-10 may be met." Please indicate whether your school has met or intends to meet each standard to ensure the following academic and reporting requirements are met. The South Carolina Education Oversight Committee reserves the right to **request additional documentation** to show the school is in compliance with state law. Failure to meet these standards or reporting requirements will result in your school being denied or removed from participation in the program.

STANDARDS	YES	NO
1. Offers a general education to primary or secondary school students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Does not discriminate on the basis of race, color, or national origin.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Is located in this State.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Has an educational curriculum that includes courses set forth in the state's diploma requirements, graduation certificate requirements for special needs children and where the students attending are administered national achievement or state standardized tests, or both, at progressive grade levels to determine student progress.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Has school facilities that are subject to applicable federal, state, and local laws.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is a member in good standing of the Southern Association of Colleges and Schools, the South Carolina Association of Christian Schools, the South Carolina Independent Schools Association, or the Palmetto Association of Independent Schools.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Provides a specially designed program or learning resource center to provide needed accommodations based on the needs of exceptional needs students or provides onsite educational services or supports to meet the needs of exceptional needs students or is a school specifically existing to meet the needs of only exceptional needs students with documented disabilities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

REPORTING REQUIREMENTS	YES	NO
<p>1. If your school received any grants from Exceptional SC in school year 2018-19, then your school will report to the EOC the number and total dollar amount of grants received in the 2018-19 school year from Exceptional SC by September 1, 2019.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>2. Your school will submit to the EOC by September 1, 2019 a statement of services that documents your school:</p> <p>(a) provides a specially designed program or learning resource to provide needed accommodations based on the needs of exceptional needs students; or</p> <p>(b) provides onsite educational services or supports to meet the needs of exceptional needs students; or</p> <p>(c) exists specifically to meet the needs of only exceptional needs students with documented disabilities.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>3. Your school will submit to the EOC by November 15, 2019 the <u>school-level</u> assessment results for all grades in the school and for each grade with at least (10) students tested. Results should be provided for English language arts (reading) and mathematics achievement of students in each grade tested in school year 2018-19.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>4. If your school received grants from Exceptional SC in school year 2018-19, the school will submit by November 15, 2019 <u>individual student test scores</u> on national achievement or state standardized tests for any student in grades one through twelve who received a grant from the program during school year 2018-19. The data will be collected using a secure portal. No personally identifiable information will be published; instead, the information will be aggregated.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>5. If your school received grants from Exceptional SC in school year 2018-19, the school will submit to the EOC a copy of a compilation, review, or compliance audit of the organization's financial statements as relating to the grants received, conducted by a certified public accounting firm by November 15, 2019.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

I assure that all documents submitted to the SC Education Oversight Committee for the purpose of applying as an eligible school, as defined by state law, is true, accurate, and complete under penalty of perjury in accordance with Section 16-9-10 of the South Carolina Code of Laws. Failure to report to the EOC the required data will result in the school being removed from the list of approved schools.

Signature: Erik Kreutner

Date: 2/25/2019

Print Name of Signature Above: Erik Kreutner

Title: Head of School

Email: kreutner@emasonprep.org

**Document A
Grants Received**

**Educational Credit for Exceptional Needs Children (ECENC) Program
2019-20**

Independent School Name: Mason Preparatory School

An independent school participating in the ECENC Program is required to submit the following information by **September 1**:

How many students in kindergarten through grade 12 were enrolled in your school in the prior school year? 317

What is the total number of grants and total amount of grants received in the prior school year from Exceptional SC? Please complete the following chart and sign below.

If no grants for any qualifying student were received from Exceptional SC in the prior school year, please indicate with "0" grants received and "\$0" in total amount of grants received from Exceptional SC.

Total Number of Grants Received	Total Amount of Grants Received
15	\$74,250

Total number of grants is the number of individual children/students who received a grant even if the school received more than one grant for a specific child/student.

Signature:  _____

Date: August 19, 2019

Print Name of Signature Above: Erik Kreutner

Title: Head of School

Email: kreutnere@masonprep.org

**Document B
Statement of Services**

**Educational Credit for Exceptional Needs Children (ECENC) Program
2019-20**

Independent School Name: Mason Preparatory School

An independent school participating in the Educational Credit for Exceptional Needs Children is required to submit a Statement of Services by **September 1** that documents that the school:

- (a) provides a specially designed program or learning resource to provide needed accommodations based on the needs of exceptional needs students; or
- (b) provides onsite educational services or supports to meet the needs of exceptional needs students; or
- (c) exists specifically to meet the needs of only exceptional needs students with documented disabilities.

Please sign below and attach a statement of services.

Signature:  _____

Date: August 19, 2019

Print Name of Signature Above: Erik Kreutner

Title: Head of School

Email: kreutnere@masonprep.org

Statement of Services

Mason Preparatory School

Mason Preparatory School provides onsite educational services or supports to meet the needs of exceptional needs students.

Evidence: Mason Preparatory School has a full-time learning specialist who serves approximately 12% of our 270 students. Our Student and Family Handbook provides the following information about our learning specialist: *“MASON PREP is fortunate to have on staff a full-time learning specialist, who will work with students to address specific learning issues, organizational issues, and identified learning conditions. Teachers may refer students to the learning specialist for a screening and/or special help. Parents interested in having a child work with the learning specialist should begin the process by contacting the homeroom teacher or pertinent teacher to discuss a possible referral. However, not all students will qualify to receive the services of the learning specialist. In particular, students in grades 4 through 8 must have received a psychoeducational evaluation within the past three years in order to be served on a consistent basis by our learning specialist. MASON PREP has developed a student referral form that parents will be asked to complete as part of the data-gathering process used to determine the student’s eligibility to receive services from the learning specialist.”* Our learning specialist uses the results of students’ educational evaluations provided by professionals to create individualized academic plans with input from classroom teachers and the students’ parents. The learning specialist communicates frequently with teachers, parents, and administrators to ensure that each student is receiving the appropriate level of support from all involved school staff members.

In addition, our Faculty and Staff Handbook details the following accommodations and opportunities that teachers use to address specific needs of students:

“Students at MASON PREP have varying academic abilities and may have various types and levels of learning disabilities, attention deficit disorders, hearing or vision problems, and other exceptionalities including extraordinary ability. The following are examples of the types of opportunities/accommodations teachers are currently using to address the specific needs of students:

- *Provision for special seating arrangements;*
- *Allowance for students to check out or rent a second set of texts for home/tutor use;*
- *Administration of tests in sections, highlighting directions, enlarging type, etc.; longer test times; altered testing locale;*
- *Use of computer or other electronic devices for tutorial purposes and for students with handwriting and spelling difficulties;*
- *Use of recording devices for students with handwriting or auditory processing difficulties;*
- *Use of multi-sensory approach in teaching concepts;*
- *Teaching of organizational skills;*
- *Frequent monitoring of assignment books as needed;*
- *Provisions for special help/tutoring during study hall for grades 5 through 8; at other times, such as recess, for grades K – 4 (to be arranged by teachers and parents); and after school for all grades by the subject area teachers and teaching assistants;*
- *Offering of study skills course in grades 7 and 8;*
- *Offering of study skills and organizational techniques for grades 3 – 8;*
- *Waiving the requirement for midterm and/or final exams in certain subjects in grades 6 through 8;*
- *Exempting a student from his/her foreign language course in grades 6 through 8;*
- *Provisions for opportunities for teachers to attend conferences on special education;*

- *Workshops held to provide information and techniques for teachers and parents in the areas of learning disabilities, attention deficit disorder, etc;*
- *Offering of challenging materials which promote problem solving, critical thinking, higher order thinking skills; and*
- *Offering of extended projects or opportunities to meet needs of the gifted/talented child.*

**Document C
Assessment Data**

Educational Credit for Exceptional Needs Children (ECENC) Program

2019-20

Independent School Name: Mason Preparatory School

A school applying for participation in the ECENC Program must provide by **November 15** the following:

School-level Assessment Results

In the chart below, please list the NAME of each national achievement test that was administered and the grade in which the test is administered for the prior school year. Examples include: *TerraNova, Stanford 10, Iowa Test of Basic Skills, MAP, PSAT, SAT, ACT, etc.*

For schools that specifically exist to meet the needs of only exceptional needs students with documented disabilities, please document how the school documents students' academic and social development.

Grade	English language arts (Reading)	Mathematics	Other
3 - 8	ERB/CTP	ERB/CTP	
Mason Prep did not administer summative assessments in 2018-2019 to students in kindergarten through grade 2.			

For each national assessment listed above and for each grade with at least 10 students tested, please attach the results from the prior school year. The manual provides a template for schools to use in reporting mean scale scores, national percentile rankings, etc.

Mason Preparatory School

2018-2019 School Year Results for ERB CTP Assessments (Comprehensive Testing Program from the Educational Records Bureau)

Grade	English language arts (Reading) Mean Scale Score for Reading Comprehension Subtest	Mathematics Mean Scale Score for Mathematics Parts 1 & 2 Subtest
3	508.8	396.3
4	535.5	479.8
5	626.5	554.6
6	672.6	605.2
7	646.9	671.9
8	699.6	684.1

Mason Prep administered the CTP assessments in 2018-2019 to students in grades 3 through 8. Mason Prep did not administer summative assessments in 2018-2019 to students in kindergarten through grade 2.

Individual Student Assessment Results

If your school received grants from Exceptional SC in the prior school year, the school must submit by **November 15**, individual student test scores on national achievement or state standardized tests for any student in grades one through twelve who received a grant from the program during the prior school year.

The data will be collected using a secure portal. No personally identifiable information will be published; instead, the information will be aggregated.

Please identify one or more staff persons from your school who will provide the individual student test scores from this school:

Name: Erik Kreutner
Title: Head of School
Telephone Number: (843) 723-0664
Email Address: kreutnere@masonprep.org

The individual submitting school-level assessment information and the name of the staff person to provide individual student assessment data must sign below.

Signature:  _____

Date: August 19, 2019

Print Name of Signature Above: Erik Kreutner

Title: Head of School

Email: kreutnere@masonprep.org

October 2, 2019

The S.C. Education Oversight Committee
Attn: Melanie D. Barton
227 Blatt Building
Columbia, SC 29211

RE: Compliance Audit for the Mason Preparatory School in the 2018-2019 Educational Credit for Exceptional Needs Children Program

We confirm, for Mason Preparatory School ("Independent School") for the fiscal year 2018-2019, complied with the following requirements of the Educational Credit for Exceptional Needs Children Program:

- The independent school can document and verify that all grants received under the Educational Credit for Exceptional Needs Program in 2018-2019 were for eligible children enrolled in the School;
- The independent School can document the total amount of each grant per child from the scholarship funding organization (SFO);
- The independent School can document that no grant exceeded \$11,000 during the school year 2018-2019;
- the independent school returned a prorated amount of the grant to the SFO if any student withdrew during the school year; and
- The total amount of each grant was used for tuition which is defined as "the total amount of money charged for the cost of a qualifying student to attend an independent school including, but not limited to, fees for attending the school and school-related transportation."



Glaser and Company, LLC
Charleston, South Carolina