

**South Carolina Education Oversight Committee (EOC)
Annual Standards Assurance Form**

School Year: 2019-20

**Application to Participate in
Educational Credit for Exceptional Needs Children (ECENC) Program**

Please complete the information requested below concerning your independent school. This information will be listed on the South Carolina Education Oversight Committee's website, <https://eoc.sc.gov/>.

Independent School Name:	Step of Faith Christian Academy
Independent School Contact Person:	Donna Carter
Independent School Address:	PO Box 1449, 9009 Tarboro Road
City, State, Zip Code:	Ridgeland, SC 29936
Independent School Telephone Number:	(843) - 726 - 6100
Independent School Fax Number:	(843) - 645 - 9900
Independent School E-mail Address:	dcarter@hargray.com
Independent School Website Address:	SFCAweb.org

Please review the standards below that are based on Act 247 of 2018. An "eligible school" is defined as "an independent school including those religious in nature, other than a public school, at which the compulsory attendance requirements of Section 59-65-10 may be met." Please indicate whether your school has met or intends to meet each standard to ensure the following academic and reporting requirements are met. The South Carolina Education Oversight Committee reserves the right to request additional documentation to show the school is in compliance with state law. Failure to meet these standards or reporting requirements will result in your school being denied or removed from participation in the program.

STANDARDS	YES	NO
1. Offers a general education to primary or secondary school students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Does not discriminate on the basis of race, color, or national origin.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Is located in this State.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Has an educational curriculum that includes courses set forth in the state's diploma requirements, graduation certificate requirements for special needs children and where the students attending are administered national achievement or state standardized tests, or both, at progressive grade levels to determine student progress.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Has school facilities that are subject to applicable federal, state, and local laws.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is a member in good standing of the Southern Association of Colleges and Schools, the South Carolina Association of Christian Schools, the South Carolina Independent Schools Association, or the Palmetto Association of Independent Schools.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Provides a specially designed program or learning resource center to provide needed accommodations based on the needs of exceptional needs students or provides onsite educational services or supports to meet the needs of exceptional needs students or is a school specifically existing to meet the needs of only exceptional needs students with documented disabilities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
REPORTING REQUIREMENTS	YES	NO

<p>1. If your school received any grants from Exceptional SC in school year 2018-19, then your school will report to the EOC the number and total dollar amount of grants received in the 2018-19 school year from Exceptional SC by September 1, 2019.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>2. Your school will submit to the EOC by September 1, 2019 a statement of services that documents your school:</p> <p>(a) provides a specially designed program or learning resource to provide needed accommodations based on the needs of exceptional needs students; or</p> <p>(b) provides onsite educational services or supports to meet the needs of exceptional needs students; or</p> <p>(c) exists specifically to meet the needs of only exceptional needs students with documented disabilities.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>3. Your school will submit to the EOC by November 15, 2019 the <u>school-level</u> assessment results for all grades in the school and for each grade with at least (10) students tested. Results should be provided for English language arts (reading) and mathematics achievement of students in each grade tested in school year 2018-19.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>4. If your school received grants from Exceptional SC in school year 2018-19, the school will submit by November 15, 2019 <u>individual student test scores</u> on national achievement or state standardized tests for any student in grades one through twelve who received a grant from the program during school year 2018-19. The data will be collected using a secure portal. No personally identifiable information will be published; instead, the information will be aggregated.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>5. If your school received grants from Exceptional SC in school year 2018-19, the school will submit to the EOC a copy of a compilation, review, or compliance audit of the organization's financial statements as relating to the grants received, conducted by a certified public accounting firm by November 15, 2019.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

I assure that all documents submitted to the SC Education Oversight Committee for the purpose of applying as an eligible school, as defined by state law, is true, accurate, and complete under penalty of perjury in accordance with Section 16-9-10 of the South Carolina Code of Laws. Failure to report to the EOC the required data will result in the school being removed from the list of approved schools.

Signature: Donna M. Carter

Date: April 9, 2019

Print Name of Signature Above: Donna M. Carter

Title: School Administrator

Email: dcarter@hargray.com

**Document A
Grants Received**

**Educational Credit for Exceptional Needs Children (ECENC) Program
2019-20**

Independent School Name: Step of Faith Christian Academy

An independent school participating in the ECENC Program is required to submit the following information by **September 1**:

How many students in kindergarten through grade 12 were enrolled in your school in the prior school year? 216

What is the total number of grants and total amount of grants received in the prior school year from Exceptional SC? Please complete the following chart and sign below.

If no grants for any qualifying student were received from Exceptional SC in the prior school year, please indicate with "0" grants received and "\$0" in total amount of grants received from Exceptional SC.

	Total Number of Grants Received	Total Amount of Grants Received
#	<u>4</u>	\$ <u>5240.00</u>

Total number of grants is the number of individual children/students who received a grant even if the school received more than one grant for a specific child/student.

Signature: DCarter

Date: 8-14-19

Print Name of Signature Above: Donna Carter

Title: Administrator

Email: dcarter@hargray.com

**Document B
Statement of Services**

**Educational Credit for Exceptional Needs Children (ECENC) Program
2019-20**

Independent School Name: Step of Faith Christian Academy

An independent school participating in the Educational Credit for Exceptional Needs Children is required to submit a Statement of Services by **September 1** that documents that the school:

- (a) provides a specially designed program or learning resource to provide needed accommodations based on the needs of exceptional needs students; or
- (b) provides onsite educational services or supports to meet the needs of exceptional needs students; or
- (c) exists specifically to meet the needs of only exceptional needs students with documented disabilities.

Please sign below and attach a statement of services.

Signature: Donna Carter

Date: 8-14-19

Print Name of Signature Above: Donna Carter

Title: Administrator

Email: dcarter@hargray.com

Step of Faith Christian Academy

A ministry of Great Swamp Baptist Church

Founded 1999

9009 Tarboro Road, PO Box 1449, Ridgeland, SC 29936

Statement of Services for Special Needs Students

Step of Faith Christian Academy recognizes that all students are uniquely gifted and deserve the best possible education. Therefore, we partner with our parents and families to provide a program that meets the academic, physical, social, behavioral, emotional, and spiritual needs of each student. Working with our parents, our goal is to provide the necessary opportunities for each student to experience success.

Step of Faith Christian Academy is an independent, rural, Christian school that provides intervention services and accommodations for those students who have been diagnosed with a special need. SFCA accepts IEPs from other schools as well as recommendations from professionals that have worked with the child.

Additionally, our classroom teachers work with our school's resource teacher to identify students with special learning needs; and they in turn work with parents to design an educational plan that will allow the student to achieve success in the classroom. Accommodation plans are approved by the administration and implemented by the resource teacher and classroom teacher. The accommodations team (A-Team) consists of the School Administrator, the classroom teacher, the resource teacher, and parents. Teachers may refer students for evaluation to the Jasper County District School Psychologist, to their family pediatrician and/or to children's mental health at MUSC. SFCA offers free vision, speech and fine and gross motor screenings.

The accommodations available at SFCA include (but are not limited to):

- Reduction in class/homework assignments (number of problems, ect.)
- Alternate test setting
- Additional or unlimited time on tests
- Ability to record lectures and photograph notes
- Oral testing
- Large print testing and assignments
- Color coded testing
- Audio books
- Small group and/or one on one instruction
- Alternate test formats or reduction of number of questions
- Speech therapy
- Occupational therapy
- Resource Teacher

Individual Student Assessment Results

If your school received grants from Exceptional SC in the prior school year, the school must submit by **November 15**, individual student test scores on national achievement or state standardized tests for any student in grades one through twelve who received a grant from the program during the prior school year.

The data will be collected using a secure portal. No personally identifiable information will be published; instead, the information will be aggregated.

Please identify one or more staff persons from your school who will provide the individual student test scores from this school:

Name: Wendy Gray
Title: Financial Secretary
Telephone Number: 843726-6100
Email Address: wgraySFCA@gmail.com

The individual submitting school-level assessment information and the name of the staff person to provide individual student assessment data must sign below.

Signature: Wendy Gray
Date: 11/26/19
Print Name of Signature Above: Wendy Gray
Title: Financial Secretary
Email: wgraySFCA@gmail.com

**Document C
Assessment Data**

Educational Credit for Exceptional Needs Children (ECENC) Program

2019-20

Independent School Name: Step of Faith Christian Academy

A school applying for participation in the ECENC Program must provide by **November 15** the following:

School-level Assessment Results

In the chart below, please list the **NAME** of each national achievement test that was administered and the grade in which the test is administered for the prior school year. Examples include: *TerraNova, Stanford 10, Iowa Test of Basic Skills, MAP, PSAT, SAT, ACT, etc.*

For schools that specifically exist to meet the needs of only exceptional needs students with documented disabilities, please document how the school documents students' academic and social development.

Grade	English language arts (Reading)	Mathematics	Other
/	see attached	/	/

For each national assessment listed above and for each grade with at least 10 students tested, please attach the results from the prior school year. The manual provides a template for schools to use in reporting mean scale scores, national percentile rankings, etc.

***Step of Faith Christian Academy
Ridgeland, SC***

**2018-2019 School Year Results for IOWA TEST BASIC
SKILLS National Percentiles / Stanines**

Return this form and assessment data to EOC:
Fax: 803.734.6167

GRADE	ELA/READ	MATH
1 ST	38/ 4	48/ 5
2 ND	50/ 5	69/ 6
3 RD	50/5	52/5
4 TH	71/6	61/6
5 TH	49/5	33/4
6 TH	48/5	44/5
7 TH	68/6	56/5
8 TH	56/5	49/5
9 TH	75/6	56/5
10 TH	78/7	55/5
11 TH	71/6	45/5

WM. LEE LAWTON

CERTIFIED PUBLIC ACCOUNTANT

P.O. BOX 937
RIDGELAND, SOUTH CAROLINA 29936
843-726-8725
843-726-8806 fax

INDEPENDENT ACCOUNTANT'S REPORT

To the Director
Step of Faith Christian Academy
Ridgeland, SC

I have performed the procedures enumerated below, which were agreed to by the management of Step of Faith Christian Academy, solely to assist you in evaluating compliance with the South Carolina Education Oversight Committee for the 2018-2019 school year. This engagement to apply agreed-upon procedures was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the specified users of the report. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

I was not engaged to, and did not perform an audit, the objective of which would be the expression of an opinion on the specified elements, accounts, or items. Accordingly, I do not express such an opinion. Terms used in this report, included but not limited to, testing, tracing, reviewing, and selecting to identify procedures conducted as part of this engagement, by their very nature do not contemplate an examination in accordance with generally accepted auditing standards in the United States or the examination or evaluation of all transactions, accounts, or balances. Instead, these and other terms contemplate a limited amount of testing as described below. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

This report is intended solely for the information and the use of the Director of the Step of Faith Christian Academy, and the South Carolina Education Oversight Committee, and is not intended to be and should not be used by anyone other than these specific parties.

The procedures, which I performed on a test basis and my related findings and comments, are summarized as follows:

Property

Procedure 1 – Obtained copies of documents pertaining to the eligible child enrolled in school; report card, test scores and reading form.

Findings

The child appeared to be eligible for the grant received under the Educational Credit for Exceptional Needs Children Program.

Procedure 2 – Obtained copies of the check log for Step of Faith Christian Academy.

Findings

Step of Faith Christian Academy can document the total amount of each grant per child.

Procedure 3 – Obtained copies of the check log for Step of Faith Christian Academy.

Findings

It appears that no grant exceeded \$11,000 during the school year 2018-2019.

Procedure 4 – Ascertained that the student did not withdraw during the school year.

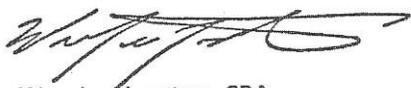
Procedure 5 – Obtained copies of the tuition bill.

Findings

It appears all of the grant was used for tuition purposes.

I shall be pleased to discuss this letter with you at any time.

Yours very truly,



Wm. Lee Lawton, CPA

December 17, 2019